

CHARFIELD PARISH COUNCIL

Minutes of Parish Council Meeting held on Tuesday 8th July 2014 commencing 7:30pm in the Sportsman's Lounge, Memorial Hall, Charfield.

PRESENT

Parish Councillors: Mr M Rosher (Chairman), Mr I Kershaw (Vice Chairman), Mr P Patterson, Mr I Williams, Mr R Rawlings, Mrs N Newns, Mrs J Law and Mr S Kowalczyk

Clerk: Mrs H Saunders and Ward Councillor John O'Neill

Public: 7 or 8 Members of Public

10155/14 To note Apologies for Absence & Acceptance of Reasons

These were duly noted from Mr Mike Cheskin

10156/14 Declaration of Interest in items on Agenda

None

10157/14 Approval of Minutes

It was proposed by Mrs J Law and seconded by Mr I Williams and RESOLVED that minutes of meeting on 10th June 2014 be approved and signed by Chairman.

10158/14 Public Participation

Members of public present brought following concerns / issues to councillors attention:-

To thank council for grant funding for Brush Cutter, etc. to help maintain PROW. It was confirmed that the fortnightly work has now started on these paths. There is concern regarding some of the footpaths that link manor estate and behind Steve's shop.

Quite a few residents wanted to find out more about appeal regarding application for 106 houses at Charfield Green.....and as such it was agreed to move directly to item 8 and 9 after this – for continuity. This would update residents on the current state of this matter, and would accentuate the need for resident's views to be made to the planners urgently, even if they have made them before now.

The other issue was that of the variation to planning condition for Hill House Farm – and how applicant has allegedly flouted planning since development of dressage ring and amount of traffic that does travel down Station Road (which is very narrow) to Hill House. Condition was put in place for a reason and residents feel strongly that it shouldn't be varied.

10159/14 To note Clerks Report on Matters Arising (not mentioned elsewhere on agenda).

The following was reported:-

- Meeting that Mr Ian Williams and Clerk had had with the S Glos Tree Officer regarding concern over tree's along Churchend Lane. It was agreed that Clerk would write to owners of Old Rectory informing them of meeting and what is wrong with tree's. No action required at moment – but Tree Officer will monitor them.
- Clerk and Ward Councillor O'Neill attended a presentation regarding changes to Planning Legislation. Presentation had been emailed out to all – but important to note as some of the changes are relevant to planning applications that will be considered later (this is changes to Change of Use, etc).
- Clerk confirmed that following last meeting S Glos Council had re-worded the draft PSP DPD plan accordingly.
- Clerk had been contacted by police seeing if council wanted to make a statement regarding disturbance made by an individual at Annual Meeting. It was agreed that if a statement was required to obtain ASBO then Council happy to supply this.
- It was confirmed that Tree Officer had submitted TPO's for trees at Charfield Green.

ACTION CLERK

10160/14 To comment on Planning Applications

PT14/2153/F | Conversion of agricultural buildings to residential use with associated works. (Resubmission of PT13/4473/F) | Churchend Lane Charfield Wotton Under Edge South Gloucestershire GL12 8LJ

8th July 2014 **1251**

After due consideration it was resolved to OBJECT to this planning application.

PT14/1992/F | Erection of single storey side extension to form additional living accommodation | Greenleaze The Drive Charfield Wotton Under Edge South Gloucestershire GL12 8HX
After due consideration it was resolved that there were no issues with this planning application.

PT14/2218/CLP | Erection of a single storey rear extension to provide additional living accommodation | 18 Hawthorn Close Charfield Wotton Under Edge South Gloucestershire GL12 8TX
After due consideration it was resolved that there were no issues with this planning application.

PT14/2217/MW | Variation of Condition 19 of planning permission PT07/0573/F to enable a comprehensive restoration and aftercare scheme. | Wickwar Quarry The Downs Road Wickwar Wotton Under Edge South Gloucestershire GL12 8LF
After due consideration it was resolved to OBJECT to this planning application.

PT14/2163/RVC | Variation of condition 2 attached to planning permission PT07/3422/F to allow for the visits of International Dressage Trainers. | Hill House Farm Station Road Charfield Wotton Under Edge South Gloucestershire GL12 8SY
After due consideration it was resolved to OBJECT to this planning application.

PT14/2320/F | Erection of two storey side extension to form additional living accommodation. | 108 Manor Lane Charfield Wotton Under Edge South Gloucestershire GL12 8TY
After due consideration it was resolved that there were no issues with this planning application.

10161/14 To note Planning Decisions

PT14/1505/F | Alterations to roofline to provide additional living accommodation. | 42 Wotton Road Charfield Wotton Under Edge South Gloucestershire GL12 8TG. APPROVE WITH CONDITIONS

10162/14 To note any other Planning Matters

Appeal regarding land to South of Wotton Road (known as Charfield Green) and building of 106 houses. PT13/4182/O: This item had been discussed during public participation and people were aware that they needed to make representation to inspectorate by 1st August 2014. Reason behind appeal is that developer is appealing against refusal and stating that S Glos don't have a 5 year housing / land supply and really should be considering sites such as this. A working group will be set up to look into this appeal and to inform villagers what's what. (See below).

Licensing Variation for The Plough Public House, Wotton Road, Charfield: The Parish Council have been made aware that the licensee wants to extend hours that people can take drinks outside (to smoking area behind pub) from 10:30 pm Sun – Thurs to 12:30am. They want to extend the time from 11pm Fri- Sat to 12:30am and IF they have an event for which they will get TENs they want time to be extended to 1am.

It was felt that this extension was excessive for a village pub regardless of whether there was housing nearby or not. The pub doesn't have a garden and is on a main road....and concern that then it will lead to extended hours at other outlets if a precedent is set. As such Councillors were unanimous in asking Ward Member to call this application in stating objections raised by Parish Council

10163/14 To set up Working Party regarding Appeal PT13/4182/O – for land south of Wotton Road (Charfield Green)

It was agreed that Working Group be set up to work on case for appeal / enquiry. Group members will Clerk, Chairman, Mr Steve Kowalczyk. Members of public will be invited to join group and in first instance these will be Mr John Acton and Mr Andrew Petty. First meeting will be on Thursday 10th July.....and Terms of Reference will be presented to council at next meeting for approval.

ACTION CLERK, CHAIRMAN & MR S KOWLCZYK

10164/14 To receive Burial Ground Report

There are no interments to note. Memorial was erected for the late Christopher Rose. Thanks to small working party that went and spent some time clearing weeds / thistle in the wild flower area. There was some conversation / discussion regarding the wild flower area and how it should be managed....It was agreed that the council really did need to take some advice – and see if someone is willing to take charge

of managing it for them. Neither clerk nor councillors have the expertise / time needed.....Clerk to liaise with Barbara Adams and Steve again and see when they are going to cut – and sow Yellow Rattle, etc. and if they would be willing to be a little more involved. It was suggested that Glyphosate could be used to kill off all vegetation in the meadow including existing wildflowers in order to clear the nettle and thistle problem but this was not seen to be in keeping with the ethos of the burial ground.

ACTION CLERK

10165/14 To receive an update on Youth Group Provision

In Mr Cheskins absence Clerk reported that the sessions are being well received and well attended. There are approx. 12 – 16 on average at most sessions and more than 50% of these are from Charfield. Some sessions see as many as 20 in attendance. They are keen to keep meeting – and Tuesday's seem to be a good night – but obviously moving into the winter months need to find an indoor venue. Moving forward....Kingswood will do their own thing and Charfield will do theirs. Last session in Charfield is 15th August 2014.

10166/14 To agree / set up Working Group for Youth Group / Project

It was agreed that Working Group be set up to analyse the success of 15 week trial and look at future options / funding. Group will be made up of Clerk, Chairman, Mr Mike Cheskin and Mrs Naomi Newns. Terms of Reference will be presented at next meeting – as group will need to allow members that aren't councillors to join.

ACTION CLERK, CHAIRMAN, MR M CHESKIN & MRS N NEWNS

10167/14 To receive Village Plan update / action report

No report received from group – they are having their quarterly update meeting on 17th July 2014 so at next meeting will have minutes from that. It was briefly discussed that concept for a MUGA had come out of plan – and it was good to see that come to fruition. It was also noted that work that was to be carried out at Garage near junction with Station Road / New Street – to stop cars parking on pavement area (again issues with this junction highlighted through plan) has been put on hold due to discovery that land isn't adopted highway – but belongs to the owner of garage.

10168/14 To receive a CUGUC update

The group are doing so well – and tomorrow (9th July) will be showing judges from RHS around the village and explaining what they have done in their first year. Councillors wanted it minuted that the group be commended for their commitment and hard work, and for truly cleaning up areas of the village. It also needs to be minuted that a query was raised by the group as to their link with the Parish Council....and how to report back. This arose as Mr Paul Patterson was named as Parish Council Rep (due to his wife being on CUGUC committee) but he tends not to go to their meetings (as they often clash with PC meetings). Clerk confirmed that the group is a group in its own rights and as it states in their constitution – the way that they feedback to both village and Parish Council is via annual report at their AGM. They will also be invited to report back at Annual Parish Meeting if they so desire and if they apply to PC for funding – as with other groups they will be required to submit details of projects / up to date constitution bank statements / accounts.

10169/14 To receive update on PSP DPD and Community Engagement

As per last meeting this event is to be run on 16th July 2014 from 3pm – 8pm. It will be run as a drop in session. Venue is to be Chapel....and this has been advertised. S Glos are unable to do a leaflet drop – and CHADRA is going out too late to get info in. However – Clerk has advertised as widely as can....so word of mouth please....If people miss the event – they have until 28th August to view items online and to comment.

ACTION ALL

10170/14 To receive update regarding Multi Use Games Area

As all aware – Lightmain completed the MUGA ahead of schedule and handed over to S Glos Council and Parish Council at 12noon today (8th July 2014). Clerk will ensure that ribbon cutting photo is in Gazette and will try and get on website as well. Thank you to Vice Chairman Ian Kershaw for his input and securing the additional funding. S Glos, Parish Council, Lightmain and Kevin from KLH have worked well together to deliver this for village. There are some additional bits that need to be discussed....(see later)...

10171/14 To receive update regarding Localism Changes and Streetcare

Clerk has had several meetings with Gary Meddick and Gary Meyers from Streetcare. They are now at least cutting all of the area's they should be although the standard of cutting isn't great. There is still concern though that they aren't doing other areas such as footpaths by Steve's shop and Hawthorn Gate area....and weeding, etc. They seem to be very short staffed and not able to deliver on what they said they could. It is a learning curve....Clerk will have a further meeting.

ACTION CLERK

10172/14 To receive Q1 Accounts update

These were duly received and councillors given details of how spend is going against budget and how much there is in reserves / or for Public Inquiry, etc.

10173/14 To receive report / Annual Return from Grant Thornton

This was duly received and noted. Grant Thornton had reported that all was in order and there was nothing that needed to be brought to Council's attention.

10174/14 To agree and approve fencing at Skate Park / MUGA

Following removal of part of hedge in order for installation of MUGA, wire mesh fencing couldn't be saved and there is a stretch of fencing to the rear of MUGA where it meets public footpath that needs a new fence erecting. Clerk has received a couple of quotes – and these are broken down for just the 22lin meters behind the MUGA or to include the other side of the gate by the skate park and around to the tennis court. The type of fencing preferred is green in colour and more rigid than wire mesh. This is slightly more expensive but will last longer and will blend in with surroundings / MUGA. After due consideration it was agreed that fencing was needed and it was resolved that the whole stretch should be done – by Avon Fencing – as they were able to offer a discount for doing the whole stretch. Clerk to instruct Avon Fencing to order panels and install ASAP. Until this fencing is installed – 2 x panels of Heras fencing will remain up – in order to stop vehicular access to site. This has been hired from Murray Tool Hire in Yate.

ACTION CLERK

Ward Councillor John O'Neill left meeting.

10176/14 To discuss further lines / markings for MUGA

It was agreed that at this time no further lines, etc. necessary.

10177/14 To agree and approve work to SMP Play Area

The wet pour has shrunk even more over last 6 months and now is at stage of needing either repairing / replacing. There are a couple of other minor repairs that need to be carried out to the SMP area....on climbing wall and rope ladder. Sadly clerk hadn't received quotes in – so not able to approve a contractor at this time – but it was agreed that work should be done and quotes brought to next meeting.

ACTION CLERK

10178/14 To approve purchase of sand for Toddler Play Area

It was proposed by Mr M Rosher and seconded by Mr P Patterson and approved to purchase half tonne of play sand for Toddler Play Area.

10179/14 To approve invoice for KLH for installation of Bench (funded)

It was proposed by Mr M Rosher and seconded by Mrs J Law and approved to pass invoice for payment.

10180/14 To approve invoice for KLH for work carried out at Play Area

Invoice not received by date of meeting so deferred.

10181/14 To approve invoice for Brush Cutter, etc (grant funded)

It was proposed by Mr S Kowalczyk and seconded by Mr M Rosher and approved to pass invoice for payment.

10182/14 To approve invoice for Grant Thornton for Audit

It was proposed by Mr P Patterson and seconded by Mr I Kershaw and approved to pass invoice for payment.

10183/14 To comment if necessary on following consultations by S Glos Council

- **Climate Adoption Plan** no comment necessary
- **Future of Community Composting** councillors may comment in a personal capacity but no comment necessary
- **Organisations / Businesses Living Wage** no comment necessary
- **Social Value Policy** no comment necessary
- **Draft Policies Sites and Places** as well as session being held at Charfield in Chapel – these events are being consulted on across other parishes / towns within S Glos – and councillors are welcome to view online / attend other events if they so wish.
- **Health Survey's Mental Health Provision and CYP Provision** no comment necessary

10184/14 To note the following Correspondence

S Glos Council – Planning Enforcement News, Website Updated, PROW Issues Resolved (CAMS), Green Light for Local Plan Consultation, Speed Camera's, Updates to Electoral Role, Severn Vale Forum and Have your say on Highway Services.

CVS – Funding updates and Employment opportunities.

ALCA / NALC – DIS updates, LGPS Fund deficits, Nominations for Queens 2015 Birthday Honours List.

SLCC – Changes to Financial Regulations / info, etc.

OTHER – Rural Revitalisation Conference Series, Pension Regulator Info, Horizon Nuclear Power updates, Query regarding Mobile Shop for Village, Green Week – Bio Blitz, Fast Internet Query from resident, Travellers at Kingswood.

10185/14 To note following Circulation Items

None

10186/14 To receive Reports of Meetings

- To Receive Report from Ward Councillor Mr J O'Neill – covered off during meeting.
- Charfield Playing Field – tunnel is now complete and looks great. Mound will be turfed towards weekend – need to try and water if possible. Swings should be done by summer holidays. Covered off issues with SMP play area....all else okay.
- Charfield Village Hall Management Committee – main area of concern is still very much the sportsmans lounge they have now had the roof repaired and are now waiting for room to dry out and are getting quotes in for work.
- Any other Meeting Reports – Mrs J Law reported on Environmental Forum. This isn't going to be supported by S Glos Council any longer due to budget cuts and constraints. However the group have decided to keep going and meeting. One of the topics of conversation was the solar farm that Tortworth are looking into. Mr I Williams reported on Quarry Liaison meeting attended at Wickwar. Sad to report that group don't want to consider at this time meeting in Charfield for at least every other meeting. More pressing though is fact that quarry are getting busier. By end June they had used 48 / 60 of their 'occasions' so quarry manager is going to have to manage these more carefully as only got 12 left for the rest of year. This may mean turning smaller amounts of business away....making more commercial decisions. There is talk that they want to try and increase capacity due to upturn in building trade....they will come and talk to parishes in due course before any applications are submitted.

10187/14 To receive June's accounts and approve June's cheques for payment

The accounts were received and signed by Chairman, it was proposed by Mr I Williams and seconded by Mr M Rosher and RESOLVED to pass the following for payment.

		<i>to be paid</i>
Clerks Salary & Travel (net)	2516	736.74
Travel (Miles = 162)		
Broadband Connection x2	2516	26.49
Spare Parts for Swing / Play Dale	2516	47.92
Memorial Hall Litter Pick and Room Hire	2523	113.00
SLCC Reimbursement	2517	5.00
The Mower Doctor - Brush Cutter	2520	880.03
HMRC	2518	46.60
KLH - Installation Bench	2519	246.00
Grant Thornton	2522	240.00
BT Direct Debit (8 June)	DD	29.81
<u>TOTAL</u>		<u>2371.59</u>

10188/14 Minor Items raised by Members or for Future Agenda's

.None

*This concluded the business of the meeting which closed at approximately 2150hrs
Ongoing Matters:- File Storage of Deeds.*

Chairman

21st July 2014