

CHARFIELD PARISH COUNCIL

Draft Minutes of Parish Council Meeting held on Tuesday 8th September 2015 commencing 7:30pm in the Main Hall of Charfield Memorial Hall, Charfield.

PRESENT

Parish Councillors: Mr M Rosher (Chairman), Mrs N Newns, Mr I Williams, Mrs J Law, Mrs V Roberts, Mr R Rawlings and Mr M Cheskin

Clerk: Ms H Saunders

Public: 0 member of public and 0 member press

10543/15 To note Apologies for Absence and Acceptance of Reasons

These were received and accepted from Ward Member John O'Neill

10544/15 Declaration of Interest in items on Agenda

None

10545/15 To approve Minutes

After minor amendments the minutes of council meeting held on 8th September 2015 were proposed by Mr M Cheskin and seconded by Mrs N Newns and APPROVED before being signed by Chairman.

10546/15 Public Participation

None

10547/15 To note Clerk's Report on Matters Arising (from previous minutes / not covered elsewhere on agenda)

Clerk still has quite a lot of archive boxes that ideally need to be sorted through. It was agreed that she bring a couple to each meeting and councillors arrive early to look at and decide what best to do.

ACTION ALL

10548/15 To comment on Planning Applications

None

10549/15 To note Planning Decisions

PT15/3303/F | Demolition of existing garage and erection of single storey side extension to form additional living accommodation. | 16 Durham Road Charfield Wotton Under Edge South Gloucestershire GL12 8TH. APPROVE WITH CONDITIONS

10550/15 Other Planning Matters

Enforcement issues were discussed briefly at T&PC meeting. It seems that unless one registers the complaint themselves the only way to reasonably get updates is via ward member – as it is he/she that gets the list.

10551/15 To approve that Charfield carry out a Neighbourhood Plan

Following last month's Parish Council meeting and gathering of interested parties who were willing to help with production of plan – it was brought to this full meeting of council to approve. It was proposed by Mr M Cheskin and seconded by Mrs V Roberts and duly AGREED that Charfield progress with development of a Neighbourhood Plan.

10552/15 To note way forward regarding Neighbourhood Plan

The next meeting of the working group is scheduled for evening of 15th October in Sportsmans Lounge. Following that meeting a date will be agreed for a public consultation / awareness event – to be held in November. It is hoped that can have some material to advertise by 7th / 8th November (litter pick and remembrance). Clerk is to look into applying for grants – but money will also be required via Parish Council to aid in this plan.

ACTION CLERK / ALL

10553/15 To receive Burial Ground Report

Query from resident regarding water provision at new burial ground – they are keen to look into fund raising if cost to install isn't too prohibitive. Clerk going to look into cost....

In meantime Clerk and Chairman are trying to liaise with PCC, Historic Church trust to look at replacing the old leaking water butt at St James – so that at least there would be a water source via that.

Clerk has managed to get agreement from Network Rail to come and clear the vegetation around the train crash memorial. The lady from Network Rail is looking into ownership so that further work can be undertaken to the memorial.

It was mentioned that the Wild Flower area is due a cut back and arisings removing from site – Clerk to liaise with Barbara Adams and see if Kevin able to help.

Clerk has been in correspondence with couple of memorial masons re headstones. Nothing to view yet – will bring to next meeting.

Finally – Chairman will mention later – but CEMEX happy to help clear part of burial ground where looking to install memorial by pedestrian gate.

ACTION CLERK

10554/15 To receive Village Plan Report / Update

This item will now be taken over by the Neighbourhood Plan.

10555/15 To receive Youth Group Report

After a few weeks break in proceedings (due to staff issues) the youth group started up again at end of September. The next meeting for Youth Group Committee is scheduled for 22nd October 2015, where the effectiveness of group will be discussed and budget for forthcoming year – not relying on any support from PAF.

ACTION CLERK & MC

10556/15 To receive CUGUC Report

Their AGM is scheduled for 19th November 2015. Other than issues of notices up on the roundabout (that shouldn't have been there) and trying to ensure that if they plant bulbs in verges SGC don't cut too early and destroy them – there are no further issues. They will be taking on the annual plant sale from the church in 2016.

10557/15 To note PROW report and approve purchase of equipment for Footpath Warden

Clerk has been in contact with Network Rail and they have done some clearing of the footpath (gravel one) that runs from New Street to the steps that go over railway. They however don't have time to do all of it – so are happy for volunteers from community to clear.

The stile that was reported as broken by Poolfield Farm has been repaired and in time a kissing gate will replace it.

In order for some of the footpaths to be cleared adequately – Mr S Hake the footpath warden has suggested getting a spray gun – so that insecticide can be used. He has the necessary license from other work that he carries out voluntarily. He has put some information together on the kind of equipment that would be necessary.

All had seen this information and it was unanimously agreed that the £150 item be purchased. Clerk to liaise with Mr Hake accordingly.

ACTION CLERK

10558/15 To agree Rota for Autumn Litter Pick

Autumn Litter Pick is to take place on Sat 7th November (day before Remembrance Sunday). Mr R Rawlings and Mrs V Roberts to help Clerk out, other councillors will pop along if they are able.

ACTION ALL

10559/15 To agree volunteers to help with Road Closure, etc. on Sun 8th Nov 2015

Mrs J Law was happy to help with the road closure at Manor Lane end (Mr M Roshier to provide a hi viz). Mrs V Roberts husband happy to help with the road closure at the Little Bristol Lane end by Memorial Hall. Road will be closed from 10:35 approx.....until Church service.

ACTION CLERK, CHAIRMAN, VR & JL

10560/15 To approve renewal of UK2 Domain Name and Registration / Hosting

The renewal was £123.54 and it was unanimously agreed. Mr M Roshier gave some recent stats for the site – the draft Minutes for September had received 56 views and the Defend Charfield site since it's set up had received more than 600 views.

10561/15 To suggest items to Clerk for consideration in Oct / Nov regarding future Budget 2016/17

Clerk confirmed that the meeting would be held on 5th January 2016. Councillors will need to know the requirements for the Youth Group and Neighbourhood Plan Group as well as any other services that SGC may be devolving down to Towns and Parishes.

ACTION ALL

10562/15 To note the following Consultations form SGC and respond if necessary

- Consultation on Special Expenses and LCTR Support Grant
This consultation needed responding to by 23/10/15. After brief explanation by Clerk – it was resolved that council respond stating that they didn't wish to see any changes at moment to way in which Special Expenses are handled – and if SGC did feel they needed to make changes – then a more thorough consultation process be undertaken as for the Localism work that was carried out. Clerk to respond accordingly.
- Consultation on S Glos Council Local Planning Application Requirements 2015
At first glance one may think that SGC planning department are pulling away from asking for a lot of information – but reason aren't asking for it is due to duplication – within the statutory information that applicants are required to present – it is included so SGC don't feel need to ask for it as well.
- S Glos Council Street Trading Policy and Application Guidelines
For information only – only area applicable to Charfield currently is Marco along Tortworth Road.
- Draft Waste Strategy
This will be launched at beginning of November for a 12 week consultation period. Will be on next month's agenda.
- Review of Community Safety and ASB Team
Comments required to this consultation by end of year – so can look at in November's meeting.
- Positive Activity Funding Updates
It would appear from this correspondence that the funds for supporting youth groups (following SGC withdrawal from providing the service) have been exhausted and local groups are being encouraged to find alternative sources of funding. Won't know either way until March next year – so need to budget accordingly in January.
- Proposals to revise Housing Related Support in S Glos
No need for Parish Council to respond directly to this consultation – but if councillors which to respond in a personal capacity they may do so.

ACTION CLERK TO RESPOND ACCORDINGLY

10563/15 To note the following Correspondence – including:-

NALC / ALCA & S Glos Council:- Updates on Legal Topic Notes. ALCA AGM Feedback. Changes to Sort it Centres. SLCC Training Nov

Magazines:- Clerk Magazine, Clerk Direct and LCR.

Other:- Senior Siren Newsletter, Network Rail Contact, Issue with cutting of Hedges (from resident), details regarding drop in consultation session in Falfield on 21st October 2015. Gables Hotel from 3pm – 7pm outlining plans for 150 new homes and a 100 car park and share scheme. Kingswood Neighbourhood Plan is now being consulted on. See their website for more information. Work to the Public Toilets still ongoing. Council found some asbestos in roof that needed specialist removal before decorating could be undertaken. So they have been shut for longer than originally anticipated.

10564/15 To note the following Circulation Items:-

Noted / mailed out.....

10565/15 To receive Reports of Meetings

- a) To receive report from Ward Councillor John O'Neill – nothing to report other than the delay in publishing the draft PSP DPD as in light of lack of 5 year housing land supply it wouldn't get through the examination. S Glos Officers are revisiting.
- b) Charfield Playing Field – Play Ground Inspection Report from Clerk – all okay.
- c) Charfield Village Hall Management Committee – things are going well – they have got new doors and gates installed and car park has been lined. There is still a delay on installation of kitchen in Sportsmans Lounge due to the damp. They have got a fund raising event at end of week.

- d) Any other meeting reports – no news of when the next SSCG meeting will be – likely that Charfield will be merged with Ladden Brook – but no decisions have been made on number of meetings, where yet. Mr J O'Neill, Mr I Williams, Mr M Rosher and Clerk attended the last quarry liaison meeting at end of September. Mr M Rosher was duly elected as chairman of that meeting for the forthcoming year. Mr M Rosher went through the minutes of the meeting – and reiterated that CEMEX are happy to help with community projects. Decision has yet to be made on increased output. They are having gas line installed – work should be completed by end of year and will see less vehicle movements as they won't have to have oil / gas tankered in. In 2016 some homes in Cromhall may be able to opt for mainline gas. Clerk has attended T&PC forum, where much of the meeting was taken up discussing Special Expenses, Election Expenses, Sort It Centres and the delay in PSP DPD. The next Environmental Forum is scheduled for 21st October.

10566/15 To receive Septembers accounts and approve Septembers cheques for payment

Chairman checked accounts against print out from bank and it was proposed by Mr R Rawlings and seconded by Mrs N Newns and following payments were approved prior to Chairman signing accounts.

<u>Approval Sept Cheques at Oct PCM</u>	<u>Chq No</u>	<u>Amount £</u> <i>to be paid</i>
Clerks Salary & Travel (net) Sept	2614	763.80
Travel (Miles = 123 Sept)		
Broadband Connection (3 MiFi)	2614	30.00
Memorial Hall Litter Pick and Room Hire Sept	2615	155
KLH – Work at Burial Ground	2616	114.00
2 nd Half of Precept Monies for Hall	2617	4000.00
Royal British Legion – Wreath	2618	40.00
UK2 Domain Name, etc	2619	123.54
BT Direct Debit September	<i>dd</i>	34.86
<u>TOTAL</u>		<u>5261.20</u>

10567/15 Minor Items raised by Members or for Future Agenda's

Mrs J Law asked if she could remove the knitted scarf from the Willow Tree on corner of Manor Lane, getting soggy, looking untidy and could be doing tree harm?!?!? All ok with this.

Query on what the traffic lights along the Tortworth Road were for? Gas Works and works to the overhead power lines.

Query on who was responsible for clearing / sweeping leaves on footpaths as there are a lot on the slip road up Charfield Hill and with a bit of rain could be treacherous. Clerk believes it is Streetcare and will get on to them.

ACTION CLERK / JL

This concluded the business of the meeting which closed at approximately 2115hrs