

CHARFIELD PARISH COUNCIL

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AGENDA

COUNCILLORS ARE HEREBY SUMMONED TO ATTEND A MEETING
TO TAKE PLACE ON TUESDAY 17th MAY 2017 AT 7:30pm
At the MEMORIAL HALL, CHARFIELD

Signed Clerk to the Council:



Dated: 12th May 2016

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1. **To elect a Chairman and to receive the Chairman's Declaration of Acceptance of Office**
 2. **To elect a Vice Chairman**
 3. **To note Apologies for Absence & Acceptance of Reasons**
 4. **To Receive Declarations of Interest in Items on the Agenda**
 5. **To Approve the Minutes** of council meeting held on 12th April 2016
 6. **To note way forward to fill vacancies – via Co-option**
 7. **Public Participation**
 8. **To note Clerk's Report on Matters Arising** from previous minutes
 9. **To approve the method of assessing planning applications**
Following set up of Planning Appeal Committee last year
 10. **To review (and suggest amendments if necessary) to Standing Orders & Financial Regulations**
 11. **To inspect Deeds & Inventory of Equipment** in the custody of the Clerk/in process of being scanned
 12. **To appoint representatives to:**
 - Charfield School Governors (*Richard Rawlings*)
 - The National School Foundation (*Richard Rawlings*)
 - Charfield Memorial Hall & Playing Field Management Committee (*Vanessa*)
 - South Gloucestershire Area Forum (*Clerk / Mark Rosher*)
 - South Gloucestershire Environmental Link Group (*Judy Law*)
 - South Gloucestershire branch of the Avon Local Council's Association (*Mike Cheskin*)
 - Safer Stronger Community Groups (*Mike Cheskin, Mark Rosher, Clerk*)
 - Quarry Liaison Group (*Mark Rosher, Clerk*)
 - PROW Working Group (*Mike Cheskin*)
 - CuGuC Committee (*Judy Law*)
 - Burial Ground Working Group (*If necessary*)
 - Youth Group (*Mike Cheskin, Clerk, Naomi News 1 x vacancy*)
 - Planning Committee (*Mark Rosher, Judy Law, Richard Rawlings & Clerk*)
 13. **To comment on Planning Applications**
PT16/1503/RM | Erection of 106 no. dwellings with details of appearance, landscaping, layout, scale and associated works (Approval of Reserved Matters to be read in conjunction with outline

application PT13/4182/O). | Land South Of Wotton Road Charfield Wotton Under Edge South Gloucestershire GL12 8SR

PT16/1616/CLE | Certificate of lawfulness for the existing residential use (Class C3) | Cosy Farm Swinhay Lane Charfield South Gloucestershire GL12 8EY

PT16/1746/F | Erection of 2no. single storey side extensions to form additional living accommodation. | Shelbourne The Drive Charfield Wotton Under Edge South Gloucestershire GL12 8HX

PT16/1721/F | Demolition of attached garage. Erection of two storey side extension to form additional living accommodation. | 117 Woodlands Road Charfield Wotton Under Edge South Gloucestershire GL12 8LT

14. To note Planning Decisions

PT16/0855/LB | Amendment to previously approved scheme PT03/3678/LB for external and internal alterations to include 3no. rooflights to the North West rear roof. | Huntingford Mill Swinhay Lane Charfield Wotton Under Edge South Gloucestershire GL12 8EX. APPROVE WITH CONDITIONS

DOC16/0094 | Discharge of conditions 3 (materials) 4 (landscaping) and 5 (SUDS) attached to planning permission PT13/4115/F allowed on appeal APP/P0119/A/14/2218831 for Demolition of existing garage to facilitate erection of 1no. detached dwelling with access and associated works | 9 Wotton Road Charfield Wotton Under Edge South Gloucestershire GL12 8TP. DISCHARGE OF CONDITIONS

PT16/1376/F | Demolition of conservatory and arbour and erection of raised balcony with associated staircase to form walkway. | Hillview House 34 New Street Charfield Wotton Under Edge South Gloucestershire GL12 8ES. APPROVE WITH CONDITIONS

15. Other Planning Matters

Sites visit to Day House Leaze Site

Enforcement Issues

16. To receive Burial Ground Report

17. To receive Neighbourhood Plan Update

18. To receive Youth Group Report

19. To receive CUGUC Report

20. To note Annual Parish Meeting (and any actions for future agenda's)

21. To note success of Village Fete on May 2nd

22. To receive update on refurbishment of Tennis Court

23. To note completion of Internal Audit

24. To approve draft annual accounts and Governance Statement

25. To note and confirm details regarding recruitment of Clerk/RFO

26. To note the following Correspondence

NALC / ALCA:- Information re Elections – new councillor packs, Help re Buy back of Services, updated information / newsletters.

S Glos Council:- Info re Elections – Town and Parish Council Forum, Planning Website Issues, Charity Air Ambulance and Disability Groups meetings, Results from Citizens Panel, Introduction of Community Infrastructure Levy,

Magazines:- Commercial Playground Spares, Clerk Magazine, Clerk Direct and LCR.

Other:- Newton Oils Info, Cemex Info, Railcrash Memorial, Charfield Beat Surgeries,

27. To note the following Items for Circulation

Items emailed out as and when...

28. To receive REPORTS OF MEETINGS

- a. Ward Member
- b. Charfield Playing Field - Playground Inspection Report
- c. Charfield Village Hall Management Committee
- d. Any other meeting reports, SSCG; T&PC Forum, Quarry Liaison

29. To receive April's Accounts and approve April's Cheques for payment accounts sheet sent with agenda

30. Minor Items Raised By Members or for future agenda

Next Council Meeting Tuesday 14th June at 7:30pm, Charfield Memorial Hall

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, age, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human rights.