

CHARFIELD PARISH COUNCIL

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AGENDA

COUNCILLORS ARE HEREBY SUMMONED TO ATTEND
A FULL MEETING OF CHARFIELD PARISH COUNCIL
TO TAKE PLACE ON TUESDAY 14th FEBRUARY 2017 AT 7:30pm
At the MEMORIAL HALL, CHARFIELD (Sportsmans Lounge)

Signed Clerk to the Council:



Dated: 8th February 2017

1. **To note Apologies for Absence & Acceptance of Reasons**
2. **To Receive Declarations of Interest in Items on the Agenda**
3. **To Approve the Minutes** of Council Meeting held on 10th January 2017
4. **Public Participation**
5. **Clerk's Report** – to note report on matters arising from previous minutes/not covered elsewhere on agenda
6. **Councillor Training** – to decide method of Councillor Training and associated costs
7. **Planning Applications** – to note and comment upon the following applications
PT17/0076/F | Erection of a single storey front extension to form additional living accommodation | 19 Horsford Road, Charfield, GL12 8SU
PT17/0140/ADV | Display of 1 no. non illuminated gantry monolith and 2 no. flag poles | Land South of Wotton Road, Charfield, GL12 8SR
PT17/0188/F | Erection of a first floor side, single storey and two storey rear extension to provide additional living accommodation. Installation of a raised platform area | 107 Woodlands Road, Charfield, GL12 8LT
PT17/0357/F | Change of Use from shop/office (Class A1) to Hot Food Takeaway (Class A5) as defined in Town & Country (Use Classes) Order 1987 (as amended) to include installation of flue to side elevation | 10 Avon Road, Charfield, GL12 8TT
8. **Planning Decisions** – to note the following decisions
PT16/6170/F | Installation of rear dormer to facilitate loft conversion including rear balcony and raised decking area. Erection of single storey front and side extension to form additional living accommodation. Erection of detached double garage and alterations to vehicular access | 38 New Street, Charfield, GL12 8ES | SPLIT DECISION
PT16/6276/F | Demolition of existing conservatory. Erection of a two storey rear extension to form additional living accommodation | 19 Wotton Road, Charfield, GL12 8TP | APPROVE WITH CONDITIONS
PT16/6472/F | Alterations to roof, doors and windows to facilitate change of use of existing storage building to office (Class B1) as defined in Town & Country Planning (Use Classes) Order 1987 (as amended) | 42 New Street, Charfield, GL12 8ES | APPROVE WITH CONDITIONS
PT16/6567/PDR | Installation of 2 no. roof lights and door to existing detached garage (retrospective) | 32 New Street, Charfield, GL12 8ES
9. **Planning Enforcement Issues** – to note new issues and receive updates on current issues
10. **Footpaths** – to note Planning Inspectorate Hearing re OCH8 Railway Crossing Diversion Order (No 2) 2016 on 14th June 2017

11. **Highways** – to note Notice of Intent - Temporary Traffic Order PT.5534 – Huntingford Farm Lane
12. **Charfield Neighbourhood Plan** - to receive update report
13. **Charfield Burial Ground Report**
 - To receive update report
 - To **RESOLVE** a review of Burial Ground Procedure, Rules & Regulations
 - To receive report from informal meeting with Church Wardens
14. **Playing Fields Inspection Reports and Note Issues Arising**
 - To note issues arising
 - To consider instigation of a monthly rota for inspections
15. **CUGUC Report** – to receive update report
16. **Cllr. John O’Neill, South Gloucestershire Council Representative** – to receive update report
17. **REPORTS OF MEETINGS** – to receive update reports for the following
 - Charfield Village Hall Management Committee
 - Community Engagement Forum
 - Day House Leaze Liaison Group
 - Crest Nicholson Liaison Group
 - Wickwar Quarry Liaison Group
 - St. Johns Church PCC
 - Any other meetings to be brought to the Parish Council’s attention
18. **Items of Correspondence Received – Post and Electronic**
 - List will be available at the meeting
19. **Annual Parish Meeting** – to **RESOLVE** a date, format and guests for 2017 Meeting
20. **Financial Report**
 - To receive and approve up to date bank statements
 - To receive up to date receipts and payments account
 - **RESOLVE** – to approve Cllrs. Parker, Garside and Threlfall as banks signatories
21. **Accounts for Payment for February 2017** – to **RESOLVE** payment of the following
(All invoices excluding VAT)

Mrs. P. Evans	Clerk’s Salary – January 2017	£834.19
Mrs. P. Evans	Clerk’s Expenses (CNP)	£295.00
Virgin Media	Telephone Line Rental – January 2017	£20.00
Royal Mail	Reply Paid Service (CNP)	£38.38
Charfield Memorial Hall	Room Hire & Litter Pick	£119.00
KLH	Burial Ground – Wildflower Area	£240.00
Mr. M. Rosher	Expenses – CNP	£15.75
22. **Minor Items Raised by Members or for future agenda**

Next meeting of Full Council is Tuesday 14th March 2017 at 7:30pm, Charfield Memorial Hall.

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, age, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human rights.