

CHARFIELD PARISH COUNCIL

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AGENDA

COUNCILLORS ARE HEREBY SUMMONED TO ATTEND
A FULL MEETING OF CHARFIELD PARISH COUNCIL
TO TAKE PLACE ON TUESDAY 14th MARCH 2017 AT 7:30pm
At the MEMORIAL HALL, CHARFIELD (Sportsmans Lounge)

Signed Clerk to the Council:



Dated: 8th March 2017

1. **To note Apologies for Absence & Acceptance of Reasons**
2. **To Receive Declarations of Interest in Items on the Agenda**
3. **To Approve the Minutes** of Council Meeting held on 14th February 2017
4. **Public Participation**
5. **Clerk's Report** – to note report on matters arising from previous minutes/not covered elsewhere on agenda
6. **Cllr. John O'Neill, South Gloucestershire Council Representative** – to receive update report
7. **Planning Applications** – to note and comment upon the following applications
PT17/0614/F | Erection of single storey rear extension to form additional living accommodation | 162 Manor Lane, Charfield, GL12 8TW
PT16/6580/O | Erection of 64 dwellings with associated drainage and highways infrastructure (approval of reserved matters to be read in conjunction with outline PT16/0462/O | Land at Day House Leaze, north of Wotton Road, Charfield | Re-consultation - Revised plans received
8. **Planning Decisions** – to note the following decisions
PT16/5341/LB | Installation of a Biomass flue to pass through the building internally and exit through the roof on north elevation | The Pin Mill, New Street, Charfield | APPROVE WITH CONDITIONS
PT16/6715/F | Erection of a first floor side and rear extension to provide additional living accommodation. Installation of balcony | Aroundtoit, 46a Wotton Road, Charfield | APPROVE WITH CONDITIONS
PT17/0188/F | Erection of a first floor side, single storey and two storey rear extension to provide additional living accommodation. Installation of a raised platform area | 107 Woodlands Road, Charfield, GL12 8LT | APPROVE WITH CONDITIONS
9. **Planning Enforcement Issues** – to note new issues and receive updates on current issues
10. **Playing Fields Inspection Reports and Note Issues Arising**
 - To note issues arising
11. **Charfield Burial Ground Report**
 - To receive update report
 - To **RESOLVE** to approve interment of ashes – Bond
12. **Youth Group Report** – to receive update report.
13. **Charfield Neighbourhood Plan** - to receive update report

14. **CUGUC Report** – to receive update report
15. **REPORTS OF MEETINGS** – to receive update reports for the following
- Charfield Village Hall Management Committee
 - Community Engagement Forum
 - Day House Lease Liaison Group
 - Any other meetings to be brought to the Parish Council’s attention
16. **Items of Correspondence Received – Post and Electronic**
- List will be available at the meeting
17. **Footpaths** – to receive update on footpath issues
18. **Councillor Training** – to receive update
19. **Annual Parish Meeting** – to receive update
20. **Financial Matters**
- To receive and approve up to date bank statements
 - To receive up to date receipts and payments account
 - To **RESOLVE** the appointment of an Independent Internal Auditor for 2016/17 Annual Return
 - To **RESOLVE** the early termination of Virgin Media telephone contract – cost £200 + VAT
 - To **RESOLVE** continuation of Charfield Neighbourhood Plan web site at an annual cost of £10.99 + VAT
21. **Accounts for Payment for March 2017** – to **RESOLVE** payment of the following
(All invoices excluding VAT)

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|-------------------------|--|---------|
| Mrs. P. Evans | Clerk’s Salary – February 2017 | £834.19 |
| Virgin Media | Telephone Line Rental – February 2017 | £20.00 |
| Charfield Memorial Hall | Room Hire & Litter Pick Jan & Feb | £227.00 |
| ALCA | Annual Subscription 2017/18 | £477.17 |
| South Glos Council | Localism Q4 – Dog Bins & Grass Cutting | £451.23 |

22. **Minor Items Raised by Members or for future agenda**

Next meeting of Full Council is Tuesday 11th April 2017 at 7:30pm, Charfield Memorial Hall.

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, age, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human rights.