

CHARFIELD PARISH COUNCIL

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AGENDA

COUNCILLORS ARE HEREBY SUMMONED TO ATTEND
THE PARISH COUNCIL MEETING OF CHARFIELD PARISH COUNCIL
TO TAKE PLACE ON TUESDAY 13th JUNE 2017 AT 7:30pm
At the MEMORIAL HALL, CHARFIELD (Sportsmans Lounge)

Signed Clerk to the Council:



Dated: 7th June 2017

1. **To note Apologies for Absence & Acceptance of Reasons**
2. **To Receive Declarations of Interest in Items on the Agenda**
3. **To Approve the Minutes** of the Annual Parish Council Meeting held on 9th May 2017
4. **Public Participation**
5. **Clerk's Report** – to note report on matters arising from previous minutes/not covered elsewhere on agenda
6. **Cllr. John O'Neill, South Gloucestershire Council Representative** – to receive update report
7. **Planning Applications** – to note and comment upon the following applications
PT17/1735/F | Erection of two storey side extension to provide additional living accommodation. Alterations to roofline to facilitate 1 no. rear dormer | 42 New Street, Charfield, Wotton Under Edge, GL12 8ES
PT17/1994/F | Erection of single storey rear extension to form additional living accommodation with raised decking area | 32 Wotton Road, Charfield, Wotton Under Edge, GL12 8TP
PT16/6924/O - Land North Wotton Road, Charfield | Development Control (West) Sites Inspection Sub Committee, Friday, 16th June 2017 (site meeting) & 29th June 2017 (decision meeting) | to resolve attendance at this meeting
PT17/1380/TRE | Works to 2 no. Oak trees to crown reduce by 2.5m and crown thin by 15% covered by SGTPO 07/11 dated 21/06/2011 | 17 Kings Meadow, Charfield, GL12 8UB | To note this application as WITHDRAWN
8. **Planning Decisions** – to note the following decisions
As at 7th June 2017 – None received.
9. **Planning Enforcement Issues** – to note new issues and receive updates on current issues
10. **Playing Fields Inspection Reports and Note Issues Arising**
 - To receive inspection reports and note any issues arising
11. **Charfield Burial Ground Report** – to receive update report
12. **Youth Group Report**
 - To approve the Service Level Agreement for 2017
13. **Charfield Neighbourhood Plan** - to receive update report
14. **CUGUC Report** – to receive update report

15. **REPORTS OF MEETINGS** – to receive update reports for the following
- Charfield Village Hall Management Committee
 - Any other meetings to be brought to the Parish Council’s attention
16. **Items of Correspondence Received – Post and Electronic**
- List will be available at the meeting
17. **Footpaths** – to receive update on footpath issues
18. **Annual Parish Meeting** – to consider any matters arising from the APM held on 24th May 2017
19. **Day House Leaze Development** – to resolve naming of the three streets within the development
20. **Financial Matters**
- To receive and approve up to date bank statements
 - To receive up to date receipts and payments account
 - To note completion of Independent Internal Audit
 - To approve the draft Annual Governance Statement 2016/17
 - To approve the draft Accounting Statements for 2016/17

21. **Accounts for Payment for June 2017** – to **RESOLVE** payment of the following
(All invoices excluding VAT)

Mrs. P. Evans	Clerk’s Salary – May 2017	£834.19
Mrs. P. Evans	Clerk’s Expenses – Tennis Court Sign & Postage	£26.98
Virgin Media	Telephone Line Rental – May 2017	£20.00
Virgin Media	Telephone Line Rental – Completion of Contract	£160.00
HMRC	Tax and NI	£124.69
Complete Office Solutions	Stationery	£33.12
Mr. M. Rosher	Domain Name – Charfield Neighbourhood Plan	£13.19
ALCA	Councillor Training Session – 3 rd May 2017	£200.00
Mrs. N. Morton	Independent Internal Audit Fee	£120.00
Memorial Hall	Room Hire & Litter Picking	£177.50

22. **Minor Items Raised by Members or for future agenda**

Next meeting of Full Parish Council is on Tuesday 11th July 2017 at 7:30pm, Charfield Memorial Hall, Sportsman’s Lounge

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, age, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human rights.