


CHARFIELD PARISH COUNCIL

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AGENDA

COUNCILLORS ARE HEREBY SUMMONED TO ATTEND
THE PARISH COUNCIL MEETING OF CHARFIELD PARISH COUNCIL
TO TAKE PLACE ON TUESDAY 12th SEPTEMBER 2017 AT 7:30pm
At the MEMORIAL HALL, CHARFIELD (Sportsmans Lounge)

Signed Clerk to the Council: 

Dated: 6th September 2017

1. **To note Apologies for Absence & Acceptance of Reasons**
2. **To Receive Declarations of Interest in Items on the Agenda**
3. **To Approve the Minutes** of the Parish Council Meeting held on 11th July 2017
4. **Public Participation**
5. **Clerk's Report** – to note report on matters arising from previous minutes/not covered elsewhere on agenda
6. **Cllr. John O'Neill, South Gloucestershire Council Representative** – to receive update report
7. **Planning Applications** – to note and comment upon the following applications
PT17/3449/F | Erection of 1 no. agricultural building for the storage of vehicles and maintenance equipment | Pound House Farm, Churchend Lane, Charfield.
PT17/3552/F | Erection of single storey front extension to form additional living accommodation | 53 Underhill Road, Charfield, GL12 8TD.
PT17/3550/MW | Variation of condition 5, 6 and 7 of planning permission PT12/2717/MW to make permanent the currently permitted hours of operation of the coated stone plant | RMC Aggregates, Wickwar Quarry, The Downs, Wickwar.
PT17/3694/PDR | Erection of rear conservatory | 102 Woodlands Road, Charfield, GL12 8LS
8. **Planning Decisions** – to note the following decisions
PT17/2101/CLP | Application for a certificate of lawfulness for the proposed alteration of an existing entrance foyer suffering from timber decay | Charfield CP School, Wotton Road, Charfield | APPROVE WITH CONDITIONS.
PT17/2372/F | Demolition of existing detached garage. Erection of a two storey side extension to form garage and additional living accommodation | 1 New Street, Charfield, GL12 8ES | APPROVE WITH CONDITIONS.
PT17/2552/F | Erection of detached garage, installation of new access gate and 1.8m high fence. Creation of new access onto The Drive | Quince Corner, The Drive, Charfield, GL12 8HX | APPROVE WITH CONDITIONS.
PK17/2861/PNA | Prior notification of the intention to erect an agricultural building for the storage of equipment | Land adjacent Pound House Farm, Churchend Lane, Charfield | WITHDRAWN.
PT17/2961/CLP | Application for certificate of lawfulness for the proposed installation of bi-fold doors | 42 Woodlands Road, Charfield, GL12 8LS | APPROVE WITH CONDITIONS.
PT17/3180/TRE | Works to 2 no. Oak trees to reduce lateral growth on property side by 3m and crown lift by 4m. Covered by SGTPO 07/11 dated 21 June 2011 | 17 Kings Meadow, Charfield, GL12 8UB | APPROVE WITH CONDITIONS.
PT16/6924/O | Erection of up to 121 no. dwellings, retail unit (Class A1), open space, ecological mitigation land and associated works with access from Wotton Road. Outline application with access to be considered

(all other matters reserved) | Land North of Wotton Road, Charfield, GL12 8TG | REFUSAL – TO BE CONSIDERED BY PUBLIC INQUIRY

9. **Planning Enforcement Issues** – to note new issues and receive updates on current issues
10. **Joint Spatial Plan, Joint Transportation Plan & Proposed Development with Charfield Parish** – to receive update reports
11. **Playing Fields Inspection Reports and Note Issues Arising**
 - To receive inspection reports and note any issues arising
 - To review Annual Safety Inspection Report
 - To agree purchase of a replacement litter bin – quotes received from GB Sport & Leisure
12. **Charfield Burial Ground Report**
 - To receive update report
 - To review draft Burial Ground Procedures and Data Capture Form
13. **Youth Group Report** – to receive update report
14. **Charfield Neighbourhood Plan** - to receive update report
15. **REPORTS OF MEETINGS** – to receive update reports for the following
 - Charfield Village Hall Management Committee
 - Crest Nicholson Liaison Group Meeting
 - Day House Lease Liaison Group (Bellway)
 - Any other meetings to be brought to the Parish Council’s attention
16. **Items of Correspondence Received – Post and Electronic**
 - List will be available at the meeting
17. **Footpaths** – to receive update on footpath issues
18. **The Pound** – to renew Licence to Rent
19. **Financial Matters**
 - To receive and approve up to date bank statements
 - To receive up to date receipts and payments account
 - To agree purchase of concrete planter to placed removed BT phone box, Wotton Road - £500
 - To note receipt of VAT Refund - £4,232.96
 - To approve the setting up of Standing Orders to pay Clerk’s Salary, TAX and NI
20. **Accounts for Payment for June 2017** – to **RESOLVE** payment of the following
(All invoices excluding VAT)

Mrs. P. Evans	Clerk’s Salary – July, Aug & backdated pay	£1,854.78
HMRC	Tax and NI	£238.79
The Play Inspection Company	Annual Inspection	£130.00
Youth & Community Services Ltd	Planned Programme April 17 – Aug 17	£2,085.00
KLH Landscaping	Grounds Maintenance (1/2 2017 Season)	£1,689.00
Complete Business Solutions UK Ltd	Printer Cartridge	£46.95
Information Commissioner	Data Protection Registration	£35.00
Charfield Memorial Hall	Room Hire & Litter Pick	£117.50
21. **Minor Items Raised by Members or for future agenda**

Next meeting of Full Parish Council is on Tuesday 10th October 2017 at 7:30pm, Charfield Memorial Hall, Sportsman’s Lounge

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, age, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human rights.