

CHARFIELD PARISH COUNCIL

Clerk: Mrs Paula Evans
Tel/Fax: 07704 732267
E-Mail: clerk@charfieldparishcouncil.org.uk
Website: www.charfieldparishcouncil.org.uk

PO Box 1947
Bristol
BS37 0BU

AGENDA

COUNCILLORS ARE HEREBY SUMMONED TO ATTEND
THE PARISH COUNCIL MEETING OF CHARFIELD PARISH COUNCIL
TO TAKE PLACE ON TUESDAY 9th JANUARY 2018 AT 7:30pm
At the MEMORIAL HALL, CHARFIELD (Sportsmans Lounge)

Signed Clerk to the Council:



Dated: 3rd January 2018

1. **To note Apologies for Absence & Acceptance of Reasons**
2. **To Receive Declarations of Interest in Items on the Agenda**
3. **To Approve the Minutes** of the Parish Council Meeting held on 12th December 2017 & Annual Budget Meeting held on 3rd January 2018.
4. **Public Participation**
5. **Clerk's Report** – to note report on matters arising from previous minutes/not covered elsewhere on agenda
6. **Cllr. John O'Neill, South Gloucestershire Council Representative** – to receive update report
7. **Planning Applications** – to note and comment upon the following applications
PT17/4741/F | Raising of roofline to form house with three levels, to include erection of single storey front extension, balcony to the west elevation, raised decking area to rear and detached garage | 38 New Street, Charfield, Wotton Under Edge, GL12 8ES
PT17/5602/ADV | Consent to display 3 no. static illuminated fascia signs, 1 no. static illuminated hanging sign and 8 no. non illuminated hoarding signs | Railway Tavern, 56 Wotton Road, Charfield.
8. **Planning Decisions** – to note the following decisions
PT17/4210/F | Erection of single storey rear extension to provide additional living accommodation | 80 Woodlands Road, Charfield, GL12 8LS | APPROVE WITH CONDITIONS
PT17/4614/F | Change of use of land from agricultural to equestrian use and erection of stables | Cosy Farm, Swinhay Lane, Charfield, GL12 8EY | APPROVE WITH CONDITIONS
9. **Planning Enforcement Issues** - To receive updates on current issues
10. **Joint Spatial Plan, Joint Transportation Plan & Proposed Development with Charfield Parish** – to receive update.
11. **Playing Fields Inspection Reports and Note Issues Arising -**
 - To receive inspection reports and note any issues arising
 - To report on progress of EOI in S.106 Monies from Bellway Development
 - To discuss the re-seating of the QEII Memorial Bolder.
12. **Charfield Burial Ground Report**
 - To receive monthly report
 - To approve erection and inscription of Memorial Tablet for the late Mr. Bratchell
 - To approve the erection and inscription of a Headstone for the late Mr. and Mrs. Spill.
13. **Youth Group Report** – to receive update report
14. **Charfield Neighbourhood Plan** - to receive update report

15. **Report of Meetings** – to receive update reports for the following
- Charfield Village Hall Management Committee
 - Crest Nicholson Liaison Group Meeting
 - Day House Leaze Liaison Group (Bellway)
 - Wotton, Charfield & Kingswood Greenway Group
 - Any other meetings to be brought to the Parish Council’s attention
16. **Items of Correspondence Received – Post and Electronic**
- List will be available at the meeting
17. **Footpaths** – to receive update on footpath issues
18. **Dog Waste Bin** – to consider the purchase of additional Dog Bin for Churchend Lane
19. **Town & Parish Council Charter (refreshed)** – to agree to sign up to the newly refreshed Charter between South Gloucestershire Council and Town & Parish Councils.
20. **Financial Matters**
- To formally approve the 2018/19 Budget Figure following Annual Budget Meeting on 3rd January.
 - To formally agree the 2018/19 Precept Figure
 - To receive and approve up to date bank statements
 - To receive up to date receipts and payments account
21. **Accounts for Payment for January 2018** – to **RESOLVE** payment of the following
(All invoices excluding VAT)
- | | | | |
|-------------------------------|----|---|-----------|
| Mrs. P. Evans | SO | Clerk’s Salary – December | £863.16 |
| HMRC | | Tax and NI | £126.57 |
| South Gloucestershire Council | | Localism Charges | £452.70 |
| Memorial Hall | | Financial Support – 2 nd Tranche 2017/18 | £3,000.00 |
22. **Minor Items Raised by Members or for future agenda**

Next meeting of Full Parish Council will be on Tuesday 13th February 2018 at 7:30pm, Charfield Memorial Hall, Sportsman’s Lounge

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, age, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human rights.