

# **CHARFIELD PARISH COUNCIL**

Minutes of the Meeting of the Parish Council held on Tuesday 13<sup>th</sup> March 2018 commencing at 7.30pm in the Sportsman's Lounge, Memorial Hall, Charfield

## **PRESENT**

**Parish Councillors:** Mr. M. Rosher (Chairman), Mr. M. Cheskin (Vice Chairman), Mrs. J. Law, Mrs. N. News, Mrs. V. Roberts, Mr. R. Rawlings, Mr. A. Parker, Mr. A. Threlfall and Mr. P. Garside

**Clerk:** Mrs. Paula Evans

**SGC Ward Member:** Cllr. J. O'Neill

**Public:** No members of the public were present.

Action

## **11221/18 To note Apologies for Absence and Acceptance of Reasons**

None received.

## **11222/18 Declarations of Interest in items on the Agenda**

None received.

## **11223/18 To Approve Minutes of Previous Meeting**

The minutes of the previous meeting held on Tuesday 13<sup>th</sup> February 2018 had been circulated. Following the addition of a sentence under Minute 11207/18 Planning Enforcement, Cllr. Threlfall proposed, Cllr. Parker seconded and it was **RESOLVED** to approve the minutes which were duly signed by the Chairman. **All Agreed.**

## **11224/18 Public Participation**

There was no Public Participation.

## **11225/18 To receive the Clerk's Report**

The Clerk presented her report which was read out to Parish Councillors, and is appended to these Minutes.

Regarding item 4 of the Clerk's Report, the Parish Council resolved not to support the application for financial assistance towards the forthcoming CP90 Pilgrimage in August 2018.

Regarding item 6 of the Clerk's Report, it was agreed to hold the annual litter pick on 12<sup>th</sup> May 2018. The Clerk would make arrangements to pick up the equipment from SGC.

## **11226/18 Report from Cllr. John O'Neill, South Gloucestershire Council Representative**

SGC has approved their budget for 2018/19 which is an increase of almost 6%.

Potholes continue to be a problem not just in the Charfield area. There were a large number of potholes throughout South Gloucestershire; however the budget to refill them is very tight. SGC aim to get the holes filled as quickly as possible and the best course of action was for parishioners to keep reporting them to SGC. The Parish Council made an observation that they felt that some of the filling was simply a temporary fix (ie, cold-pour) and that it would be financial beneficial for SGC to do the work on a more permanent basis. The large pothole on the corner of Wotton Road and Manor Lane had been filled.

The previous Local Plan adopted in 2006 remains in place whilst the new Local Plan is being consulted upon. The new Local Plan will not be put in place until the JSP has been adopted. There are a total of thirty five villages being investigated as 'non-strategic development locations'. Cllr. O'Neill urged Charfield Parish Councillors to comment on planning applications in adjoining parishes as they may well have implications for Charfield.

Unfortunately the Public Inquiry for Warners Court had been postponed at the last minute as the heating boiler at Eastwood Park had exploded causing structural damage. A revised venue is being sought, but it is difficult to find a suitable location for six consecutive days.

Regarding the purchase and installation of a defibrillator unit at the Memorial Hall (from donations received following the recent fatal road accident), a parishioner had organised a meeting with SWAS at 2.00pm on 24<sup>th</sup> March. Representatives from the Parish Council and Hall Committee would also be present. There was also a suggestion that some of the donated money could be used to purchase a bench which could be sited within the Playing Fields. The Clerk was asked to contact the parishioner.

Clerk

The Parish Council were of the opinion that Devil's Lane (from the calving sheds onwards) was no longer fit for vehicular traffic as the road surface and sub-structure had broken up. The Parish Council asked Cllr. O'Neill whether it was possible for the Lane to be downgraded/removed as a section of highway. Cllr. O'Neill suggested that the Parish Council contact SGC Property Services. The Parish Council also noted that one of the field bunds had been breached allowing surface run-off from the field to spill into the Lane which was probably exacerbating the problem.

Clerk

### **11227/18 Planning Applications**

PT17/4241/F | Erection of single storey building to form playroom | Charfield Pre School Foundation Room, Wotton Road, Charfield | The Parish Council had NO OBJECTIONS to the revised plans.

PT18/0769/CLP | Erection of garage | The Tallet, Churchend Lane, Charfield, GL12 8LJ | NO OBJECTIONS, however the Parish Council would request that due to the close proximity of a Grade 1 Listed Church, that the construction be in keeping with surrounding buildings/area.

### **11228/18 Planning Decisions**

PT17/4741/F | Raising of roofline to form house with three levels, to include erection of single storey front extension, balcony to the west elevation, raised decking area to rear and detached garage | 38 New Street, Charfield, GL12 8ES | WITHDRAWN.

### **11229/18 Planning Enforcement**

COM/16/0995/OD/1 – Land adjoining Pound House Farm, Churchend Lane, Charfield | The Parish Council noted the Planning Inspectorate decision | The Appeal failed in respect of the first alleged breach of planning control, but succeeded in respect of the second. The Planning Inspectorate would therefore vary the enforcement notice accordingly prior to upholding it.

COM/17/0837/OD – Charfield Memorial Hall Car Park, Wotton Road | The Parish Council noted information received in that the SGC Officer was in the process of writing up a report prior to issuing his recommendations.

COM/18/0022/ADV – Railway Tavern, illuminated sign. The Clerk will chase.

Clerk

### **11230/18 Planning Appeal**

Regarding the Barratt Homes Planning Appeal for Warners Court, the Parish Council had already noted that the Public Inquiry would be postponed.

Cllr. Rosher had prepared and circulated a statement, which it was proposed would be read out to the Public Inquiry. After discussion, it was proposed by Cllr. Cheskin, seconded by Cllr. Garside and **RESOLVED** to adopt the circulated statement. **All Agreed.**

### **11231/18 JSP, JTP & Proposed Development within Charfield**

SGC had arranged a 'Stakeholder Workshop for Charfield' on Tuesday 10<sup>th</sup> April 2018 between 1.30pm and 4.45pm. The event had not been widely advertised and only 30 tickets had been allocated to the event. The Parish Council considered that all Charfield residents are stakeholders, and should be included in the invitation list.

The Parish Council agreed to meet with CEG on 10<sup>th</sup> April 2018 at 10.00am in the Sportsman's Lounge. The Clerk was asked to inform CEG of the meeting date.

Clerk

### **11232/18 Playing Fields Inspection Reports and Note Issues Arising**

The Clerk will forward the 2018 rota to all Parish Councillors.

Clerk

The new litter bin had been installed. The Clerk would contact the Hall Committee regarding the placing of a waste bag inside the bin.

Clerk

The Clerk would be meeting with representatives of the Hall Committee to complete the S.106 application on 27<sup>th</sup> March 2018 at 7.00pm.

Clerk

### **11233/18 Charfield Burial Ground Report**

The Clerk reported that an enquiry had been received regarding the re-opening of an ashes plot. This enquiry had simply been for the procedure and cost, no date had been confirmed.

### **11234/18 Youth Group Report**

The next meeting would be taking place on 29<sup>th</sup> March. There had been some complaints about behaviour, but this had been dealt with.

### **11235/18 Charfield Neighbourhood Plan**

A new Neighbourhood Plan Committee distribution list has been prepared. The Parish Council noted that if Charfield Parish was to be designated as a 'strategic development site' then Community Infrastructure Levy (CIL) would not be attached to any new major planning applications. If however, Charfield Parish was not designated as a 'strategic development site' and a Neighbourhood Plan was in place, then any CIL would be increased to 25%. It was also noted by the Parish Council that the majority of the findings from the Neighbourhood Plan Survey had been included as bullet points in the JSP.

### **11236/18 Meeting Reports**

- Charfield Village Hall Management Committee – nothing further to report.
- Crest Nicholson Liaison Group Meeting – nothing further to report. The Clerk was continuing to chase regarding the issue of the slowworm corridor.
- Day House Leaze Liaison Group – nothing further to report.
- Wotton, Charfield & Kingswood Greenway Group – nothing further to report.
- CEG – noted under minute 11231/18.
- Cllr. Cheskin has attended the recent St. Johns PCC meeting. The meeting discussed providing improved community facilities as well as an initiative entitled 'Toilets Abroad'.
- Cllr. Threlfall reported that the Charfield Yarn Bombers continue to grow from strength to strength. The Yarn Bombers have been invited onto the ITV This Morning programme.
- Community Engagement Forum – Cllr. Cheskin informed the Parish Council that he would officially resign as Chairman at the June 2018 meeting.
- Charfield Neighbourhood Watch Scheme – there had been tremendous support from residents and plans to set up a NWS were in their infancy.

### **11237/18 Correspondence Received**

GP90 and Charfield Representation; Tortworth Parish Council and AGM Tuesday 6<sup>th</sup> March; General Data Protection Regulations – NALC Toolkit; S106 Funding for Outdoor Sports Facilities – Invitation to Submit Expressions of Interest.

### **11238/18 Footpaths**

OCH22 – Charfield Hall Farm – The Parish Council noted an application to divert this footpath. The entry and exit points for OCH22 remained the same and other statutory consultees were not objecting to the application.

OCH8 – The Clerk was asked to make enquiries on how this matter had progressed.

Clerk

### **11239/18 The Pound**

The Clerk reported that correspondence and an invoice had been sent to the occupier requesting payment of the back-rent. The Clerk would chase in one week.

Clerk

#### **11240/18 Installation of Dog Bin, Churchend Lane**

It was proposed by Cllr. Cheskin, seconded by Cllr. Threlfall and **RESOLVED** to purchase a dual-use rubbish and dog waste bin, to be sited on Churchend Lane at a cost of £448 plus annual service charge of £240.50 per annum. **All Agreed.**

Clerk

#### **11241/18 Annual Parish Meeting**

It was agreed to hold the 2018 Annual Parish Meeting on Friday 25<sup>th</sup> May 2018 in the main hall of the Memorial Hall. The Clerk was asked to investigate the possibility of a defibrillator demonstration.

Clerk

#### **11242/18 Charfield Railway Disaster**

Following discussions it was agreed not to mark the 90<sup>th</sup> anniversary of the Railway Disaster in October 2018, but to wait until the 100<sup>th</sup> anniversary in 2028.

#### **11243/18 Financial Matters**

The Clerk reported the following available balances with the bank statements being witnessed and signed by the Chairman and Clerk:-

Current Account	£ 500.00	(Statement No. 402 dated 1 <sup>st</sup> March 2018)
Business Reserve (1)	£14,358.63	(Statement No. 193 dated 5 <sup>th</sup> March 2018)
Business Reserve (2)	£74,996.41	(Statement No. 298 dated 1 <sup>st</sup> March 2018)

#### **11245/18 Accounts for Payment**

The Clerk reported the following accounts to be paid.

Payee	Chq No.	Description	Gross	VAT	Net
			£	£	£
Mrs. P. Evans	SO	Clerk's Salary - March	£863.16	£0.00	£863.16
HMRC	2812	Clerk's Tax & NI	£126.57	£0.00	£126.57
Mr. M. Rosher	2818	CNP & BG Domain Name	£28.40	£0.00	£27.40
KLH Landscaping	2814	Extra Grass Cut & Bin	£268.00	£0.00	£268.00
ALCA	2815	Annual Sub	£452.69	£0.00	£452.69
Memorial Hall	2816	Room Hire & Litter Pick	£135.00	£0.00	£135.00
GB Sport & Leisure	2817	New Bin - Play Area	£438.60	£87.72	£526.32
			<b>£2,312.42</b>	<b>£87.72</b>	<b>£2,399.14</b>

It was proposed by Cllr. Threlfall and seconded by Cllr. Parker and **RESOLVED** that the above accounts be paid. Cllrs. Threlfall and Parker were instructed to sign the cheques. **All Agreed.**

#### **11246/18 Minor Items Raised by Members or for Future Agenda**

Nothing reported.

*This concluded the business of the meeting which closed at approximately 9.45pm.*

*Next meeting of full council is to be held on Tuesday 10<sup>th</sup> April 2018 at 7:30pm in the Sportsman's Lounge.*

Chairman

10<sup>th</sup> April 2018

## CLERK'S REPORT

### **Presented to Full Parish Council Meeting on 13<sup>th</sup> March 2018**

1. The Clerk was asked to report to Bellway management that large lorries turning right out of the Bellway Site were riding up onto the pavement in order to complete the manoeuvre. This had implications with regard to pedestrian safety. An apology was received from the site manager.
2. The issue of mud on the road and pavements was again reported to Bellway. Again, an apology was received from the site manager which was copied to Galtec.
3. Following a query at the February meeting, the Clerk was asked to investigate the two similar planning applications on Underhill Road. Application PT17/1212/F was discussed at the April 2017 meeting and application PT17/3552/F was discussed at the September 2017 meeting.
4. Correspondence had been received from the Wotton Branch of the British Legion regarding financial assistance for two representatives from Charfield to take part in the forthcoming GP90 Pilgrimage in August 2018. The cost would be £500 per person. The initial inquiry had asked for a response by 1<sup>st</sup> March. The Clerk had informed the Wotton Branch that the response deadline would not be met.
5. The very large pothole on the Wotton Road (just up from Manor Road) has been reported to SGC with a picture confirming just how big the hole is. The general uneven state of the Wotton Road has also been reported.
6. SGC are advertising the 2018 Big Spring Clean. If the Parish Council would like to choose a date, the Clerk can arrange for the picking utensils to be ordered and collected.
7. Regarding the Parish Council's assistance to the Memorial Hall for the CCTV invoice. The Clerk asked that the invoice be forwarded to the PC with the PC address on – it would appear that the invoice may already have been paid by the Hall Committee.

Paula Evans  
Clerk  
13<sup>th</sup> March 2018