

# CHARFIELD PARISH COUNCIL

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## AGENDA

COUNCILLORS ARE HEREBY SUMMONED TO ATTEND  
THE PARISH COUNCIL MEETING OF CHARFIELD PARISH COUNCIL  
TO TAKE PLACE ON TUESDAY 11<sup>th</sup> SEPTEMBER 2018 AT 7:30pm  
At the MEMORIAL HALL, CHARFIELD (Sportsmans Lounge)

Signed Clerk to the Council:



Dated: 5<sup>th</sup> September 2018

1. **To note Apologies for Absence & Acceptance of Reasons**
2. **To Receive Declarations of Interest in Items on the Agenda**
3. **To Approve the Minutes** of the Parish Council Meeting held on 10<sup>th</sup> July 2018 & Extra Ordinary Meeting held on 30<sup>th</sup> August 2018.
4. **Public Participation**
5. **Clerk's Report** – to note report on matters arising from previous minutes/not covered elsewhere on agenda
6. **Cllr. John O'Neill, South Gloucestershire Council Representative** – to receive update report
7. **Planning Applications** – to note and comment upon the following application  
PT18/3295/F | Installation of 2 no. front and 1 no. rear dormer windows, erection of single storey rear extension and first floor extension to form ancillary annexe | Oak Court, Charfield Green, Charfield  
PT18/3614/F | Erection of single storey side extension to form attached garage. Retention of existing access track (part retrospective) | The Barn, Churchend Lane, Charfield, GL12 8LJ  
PT18/3810/F | Erection of single storey side and rear conservatory | 29 Woodlands Road, Charfield
8. **Planning Decisions** – to note the following decisions  
PT18/2014/F | Demolition of existing rear conservatory. Alterations to existing side/rear extension. Erection of single storey rear extension to provide additional living accommodation | 138 Manor Lane, Charfield | APPROVE WITH CONDITIONS  
PT18/2507/F | Erection of first floor extension to form additional living accommodation. Installation of a raised decking area to rear and associated works (resubmission of PT17/4741/F) | 38 New Street, Charfield | APPROVE WITH CONDITIONS  
PT18/2600/F | Erection of single storey rear extension and first floor rear extension to form additional living accommodation. Alterations to existing rear gable to facilitate loft conversion | 7 Wotton Road, Charfield | APPROVE WITH CONDITIONS  
PT18/2697/PDR | Erection of rear conservatory | 2 Hawthorn Close, Charfield | APPROVE WITH CONDITIONS  
PT18/3226/F | Extension to existing front dormer window | 14 Berkeley Close, Charfield | APPROVE WITH CONDITIONS
9. **Planning Enforcement Issues** - To receive updates on current issues
10. **Public Inquiry** – APP/PO119/W/17/3179643 | Land north of Wotton Road, Charfield, GL12 8TG
  - To note Decision of the Planning Inspector
  - To note the planning challenge by SGC and resultant implications
  - To **RESOLVE** any further action
11. **Joint Spatial Plan, Joint Transportation Plan & Proposed Development with Charfield Parish**
  - To receive an update on progress
  - To note receipt of CEG Liaison Group Minutes and issue arising

12. **Charfield Neighbourhood Plan** - to receive update report
13. **Charfield Memorial Hall & Playing Fields**
- To receive inspection reports and note any issues arising
  - To report on progress of EOI in S.106 Monies from Bellway Development
  - To **RESOLVE** a request from Charfield Hall Memorial Committee for the Parish Council to commit to Lead Organisation in their forthcoming hall enhancement project
  - To receive update on legal enquiries regarding ownership of land comprising the Memorial Hall & Playing Fields
  - To **RESOLVE** any further action required by the Parish Council regarding legal enquiries
14. **Charfield Youth Group**
- To receive update report
  - To **RESOLVE** any further actions required by Charfield Parish Council
15. **Charfield Burial Ground Report**
- To receive monthly report.
  - To **RESOLVE** approval for the erection of a memorial headstone for the late Mr. M. Hodge
  - To **RESOLVE** approval for the erection of a memorial headstone for the late Mr. M. Ash
16. **Report of Meetings** – to receive update reports for the following
- Bellway Liaison Group
  - Crest Nicholson Liaison Group
  - Wotton, Charfield & Kingswood Greenway Group
  - Any other meetings to be brought to the Parish Council’s attention
17. **Items of Correspondence Received – Post and Electronic**
- List will be available at the meeting
18. **Parish Council Laptop**
- To **RESOLVE** the purchase of a new Parish Council laptop and associated hardware and software
19. **2018 Remembrance Day**
- To note submission of the Road Closure Application
  - To **RESOLVE** any further actions
20. **The Willow Tree, Manor Lane** – To receive an update report
21. **Voluntary PROW Warden** – To receive an update report
22. **Community Defibrillator** – To receive an update report
23. **Financial Matters**
- To receive and approve up to date bank statements
  - To receive up to date receipts and payments account
24. **Accounts for Payment for September 2018** – to **RESOLVE** payment of the following  
(All invoices excluding VAT)
- |                             |                                       |           |
|-----------------------------|---------------------------------------|-----------|
| Mrs. P. Evans               | Clerk’s Salary – July & August        | £1,726.32 |
| HMRC                        | Tax and NI – July & August            | £253.14   |
| KLH Landscaping             | Removal of Bridge/Repairs to Train    | £303.50   |
| The Play Inspection Company | Annual Safety Inspection              | £130.00   |
| Charfield Memorial Hall     | Room Hire & Litter Pick (June & July) | £229.00   |
| Mr. M. Rosher               | Domain Name Renewal                   | £91.99    |
25. **Minor Items Raised by Members or for future agenda**

Next Ordinary meeting of Charfield Parish Council will take place on Tuesday 9<sup>th</sup> October 2018 at 7:30pm, Charfield Memorial Hall, Sportsman’s Lounge

*Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, age, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human rights.*