

## CHARFIELD PARISH COUNCIL

Clerk: Mrs Paula Evans  
Tel/Fax: 07704 732267  
E-Mail: [clerk@charfieldparishcouncil.org.uk](mailto:clerk@charfieldparishcouncil.org.uk)  
Website: [www.charfieldparishcouncil.org.uk](http://www.charfieldparishcouncil.org.uk)

PO Box 1947  
Bristol  
BS37 0BU

### AGENDA

COUNCILLORS ARE HEREBY SUMMONED TO ATTEND  
THE PARISH COUNCIL MEETING OF CHARFIELD PARISH COUNCIL  
TO TAKE PLACE ON TUESDAY 9<sup>th</sup> OCTOBER 2018 AT 7:30pm  
At the MEMORIAL HALL, CHARFIELD (Sportsmans Lounge)

Signed Clerk to the Council:



Dated: 3<sup>rd</sup> October 2018

#### Public Participation

Prior to the commencement of the meeting, residents are invited to raise matters concerning the Parish

1. **To note Apologies for Absence & Acceptance of Reasons**
2. **To Receive Declarations of Interest in Items on the Agenda**
3. **To Approve the Minutes** of the Parish Council Meeting held on 11<sup>th</sup> September 2018.
4. **Clerk's Report** – to note report on matters arising from previous minutes/not covered elsewhere on agenda
5. **Cllr. John O'Neill, South Gloucestershire Council Representative** – to receive update report
  - Parish Council to raise the safety issue of the Pedestrian Refuge (adjacent Bellway development)
6. **Planning Applications** – to note and comment upon the following applications

PT18/4063/F | Erection of a side carport/garage for 3 no. cars attached to existing dwelling | The Crest, Charfield Hill, Charfield

PT18/4239/F | Erection of a detached double garage | The Tallet, Churchend Lane, Charfield, GL12 8LJ
7. **Planning Decisions** – to note the following decisions

PT18/3295/F | Installation of 2 no. front and 1 no. rear dormer windows, erection of single storey rear extension and first floor extension to form ancillary annexe | Oak Court, Charfield Green, Charfield | APPROVE WITH CONDITIONS

PT18/3614/F | Erection of single storey side extension to form attached garage. Retention of existing access track (part retrospective) | The Barn, Churchend Lane, Charfield, GL12 8LJ | APPROVE WITH CONDITIONS
8. **Planning Enforcement Issues** - To receive updates on current issues
9. **Public Inquiry** – APP/PO119/W/17/3179643 | Land north of Wotton Road, Charfield, GL12 8TG
  - To note any further progress regarding the planning challenge by SGC
10. **Joint Spatial Plan, Joint Transportation Plan & Proposed Development within Charfield Parish**
  - To receive an update on progress
  - To note receipt of CEG Liaison Group Draft Minutes from 12<sup>th</sup> September 2018 and issue arising
  - To note meeting with Local Planning Authority on 29<sup>th</sup> October 2018 at 7.30pm in Memorial Hall
  - To note draft proposals for Hill House Farm
11. **Charfield Neighbourhood Plan** - to receive update
12. **Charfield Memorial Hall & Playing Fields**
  - To receive inspection reports and note any issues arising
  - To note update regarding financial awards – S.106 contribution and Community Centre Contribution
  - To receive update on legal enquiries regarding ownership of land comprising the Memorial Hall & Playing Fields
  - To **RESOLVE** any further action required by the Parish Council regarding legal enquiries

13. **Charfield Youth Group**
- To receive update
14. **Charfield Burial Ground Report**
- To receive and note monthly report
15. **Report of Meetings** – to receive update reports for the following
- Bellway Liaison Group
  - Crest Nicholson Liaison Group
  - Cemex Liaison Group
  - Wotton, Charfield & Kingswood Greenway Group
  - Any other meetings to be brought to the Parish Council’s attention
16. **Items of Correspondence Received – Post and Electronic**
- List will be available at the meeting
17. **2018 Remembrance Day**
- To note progress
  - To **RESOLVE** any further actions
18. **Policies & Procedures**
- To **RESOLVE** to adopt Charfield Parish Council’s Complaints Procedure (previously circulated)
19. **Request for Financial Assistance**
- To **RESOLVE** a request for financial assistance from Charfield Luncheon Club - £200
  - To **RESOLVE** a request for financial assistance from Clean Up Green Up Charfield - £1,000
20. **Financial Matters**
- To receive and approve up to date bank statements
  - To receive up to date receipts and payments account
  - To note implications of VAT reclaim in connection with the S.106 Running Track project
  - To note completion of the Annual Return for 2017/18
21. **Accounts for Payment for October 2018** – to **RESOLVE** payment of the following  
(All invoices excluding VAT)
- |                               |                            |         |
|-------------------------------|----------------------------|---------|
| Mrs. P. Evans                 | Clerk’s Salary – September | £863.16 |
| HMRC                          | Tax and NI – September     | £126.57 |
| South Gloucestershire Council | Localism Charges           | £463.14 |
| Complete Business Solutions   | Toner Cartridge            | £46.95  |
22. **Minor Items Raised by Members or for future agenda**

Next Ordinary meeting of Charfield Parish Council will take place on Tuesday 13<sup>th</sup> November 2018 at 7:30pm, Charfield Memorial Hall, Sportsman’s Lounge

*Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, age, religion, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human rights.*