

# **CHARFIELD PARISH COUNCIL**

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## **AGENDA**

COUNCILLORS ARE HEREBY SUMMONED TO ATTEND  
THE PARISH COUNCIL MEETING OF CHARFIELD PARISH COUNCIL  
TO TAKE PLACE ON TUESDAY 13<sup>th</sup> NOVEMBER 2018 AT 7:30pm  
At the MEMORIAL HALL, CHARFIELD (Sportsmans Lounge)

Signed Clerk to the Council:



Dated: 7<sup>th</sup> November 2018

### **Public Participation**

Prior to the commencement of the meeting, residents are invited to raise matters concerning the Parish

1. **To note Apologies for Absence & Acceptance of Reasons**
2. **To Receive Declarations of Interest in Items on the Agenda**
3. **To Approve the Minutes** of the Parish Council Meeting held on 9<sup>th</sup> October 2018.
4. **Clerk's Report** – to note report on matters arising from previous minutes/not covered elsewhere on agenda
5. **Cllr. John O'Neill, South Gloucestershire Council Representative** – to receive update report
6. **Planning Applications** – to note and comment upon the following applications  
As at 7<sup>th</sup> November 2018 – no new planning applications received.
7. **Planning Decisions** – to note the following decisions  
PT18/3810/F | Erection of single storey side and rear conservatory | 29 Woodlands Road, Charfield, GL12 8LT | APPROVE WITH CONDITIONS
8. **Planning Enforcement Issues** - To receive updates on current issues
9. **Public Inquiry** – APP/PO119/W/17/3179643 | Land north of Wotton Road, Charfield, GL12 8TG
  - To note refusal of application to legally challenge Planning Inspectors decision
10. **Joint Spatial Plan, Joint Transportation Plan & Proposed Development within Charfield Parish**
  - To receive an update on progress
  - To note outcome of meeting with Local Planning Authority on 29<sup>th</sup> October 2018
  - To note meeting of CEG Liaison Group – 7<sup>th</sup> November 2018
11. **Charfield Neighbourhood Plan** - to receive update
12. **Charfield Memorial Hall & Playing Fields**
  - To receive inspection reports and note any issues arising
  - To receive and note legal advice regarding the status of the Parish Council as Custodian Trustee and ownership of land comprising the Memorial Hall & Playing Fields
  - To **RESOLVE** to approve a communication to Charfield Parishioners by the Parish Council
  - To **RESOLVE** action required by the Parish Council as Custodian Trustee
13. **Charfield Youth Group**
  - To receive update
14. **Charfield Burial Ground Report**
  - To receive and note monthly report
  - To approve additional inscription for the Late Mr. Hammond
15. **Report of Meetings** – to receive update reports for the following
  - Cemex Liaison Group
  - Wotton, Charfield & Kingswood Greenway Group
  - Any other meetings to be brought to the Parish Council's attention

16. **Items of Correspondence Received – Post and Electronic**

- List will be available at the meeting

17. **Planning System Changes**

- To note changes to the SGC Planning System as from 1<sup>st</sup> November 2018 and **RESOLVE** any comments

18. **South Gloucestershire Council Consultations**

To consider response to the following SGC Consultations:-

- Wotton Road, Charfield – Waiting Restrictions
- Council Budget for 2019/20 (Organisations Survey)

To note the following SGC Consultations:-

- Wickwar-Sodbury Road, Proposed Road Humps
- Potential Removal of recycling bags for kerbside collections

19. **Renewal of Street Trading Consent**

To respond to application for Renewal of Street Trading Consent, Tortworth Layby – Marco’s Takeaway

20. **2019 Parish Council Meeting Dates**

To approve Parish Council meeting dates for 2019:-

Wednesday 2 <sup>nd</sup> January 2019 (Budget Meeting)	Tuesday 11 <sup>th</sup> June 2019
Tuesday 15 <sup>th</sup> January 2019	Tuesday 9 <sup>th</sup> July 2019
Tuesday 12 <sup>th</sup> February 2019	Tuesday 10 <sup>th</sup> September 2019
Tuesday 12 <sup>th</sup> March 2019	Tuesday 8 <sup>th</sup> October 2019
Tuesday 9 <sup>th</sup> April 2019	Tuesday 12 <sup>th</sup> November 2019
Tuesday 14 <sup>th</sup> May 2019	Tuesday 10 <sup>th</sup> December 2019

21. **Parish Council Notice Board**

- To **RESOLVE** removal of Notice Board (Costcutters wall) to facilitate installation of defibrillator unit
- To **RESOLVE** refurbishment of Manor Lane/Wotton Road Notice Board

22. **Request for Financial Assistance**

To consider requests from the following:-

- Brandon Trust
- Four Towns & Vale Link Community Transport

23. **Financial Matters**

- To receive Financial Report and approval of current bank statements and receipts and payments account
- To retrospectively approve the purchase of a Community PA System - £505.92 (plus VAT)

24. **Accounts for Payment for November 2018** – to **RESOLVE** payment of the following

(All invoices excluding VAT)

Mrs. P. Evans	Clerk’s Salary – October	£863.16
HMRC	Tax and NI – October	£126.57
Mr. M. Rosher	Additional PA Costs	£19.82
Charfield Memorial Hall	Room Hire & Litter Pick	£108.00
Veale Wasborough Vizard LLP	Legal Advice	£1,230.00
Youth & Community Services	Youth Group Programme	£2,748.96
Mrs. P. Evans	Clerks Expenses	£608.92
	• PA Equipment	£505.92
	• Burial Ground Book	£103.00

25. **Minor Items Raised by Members or for future agenda**

Next Ordinary meeting of Charfield Parish Council will take place on Tuesday 11<sup>th</sup> December 2018 at 7:30pm, Charfield Memorial Hall, Sportsman’s Lounge

*Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, age, religion, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human rights.*