

CHARFIELD PARISH COUNCIL

Minutes of the Annual Budget Meeting of the Parish Council held on Tuesday 9th January 2019 commencing at 7.30pm in the Sportsman's Lounge, Memorial Hall, Charfield

PRESENT

Parish Councillors: Mr. M. Rosher, Mr. M. Cheskin, Mrs. J. Law, Mrs. V. Roberts, Mrs. N. Newns, Mr. T. Parker and Mr. A. Threlfall

Clerk: Mrs. Paula Evans

Public: No members of the public were present.

11450/19 To note Apologies for Absence and Acceptance of Reasons

Apologies were received and noted from Mr. R. Rawlings and Mr. P. Garside.

11451/19 To receive Declarations of Interest in Items on the Agenda

There were no declarations of interest.

11452/19 Public Participation

There was no public participation.

11453/19 To receive Up-to-Date Receipts & Payments Account – as at 1st January 2019

The Clerk presented the Receipts & Payments Account as at 1st January 2019 which was noted.

11454/19 To review Financial Regulations & Standing Orders

The Clerk advised that NALC had issued new Financial Regulations and Standing Orders in July 2018. The Clerk was in the process of cross-referencing the existing FR's and SO's against the new Model documents. Unfortunately this had not been completed in time to be discussed at the meeting. It was agreed that Cllr. Cheskin and the Clerk would meet to undertake this task and present the revised FR's and SO's in time for the February 2019 meeting.

MC/
Clerk

11455/19 To appoint an Independent Internal Auditor for 2017/18 Accounts

It was proposed by Cllr. Cheskin, seconded by Cllr. Newns and **resolved** that Mrs. N. Morton be appointed as Charfield Parish Council's Independent Internal Auditor for the 2018/19 Annual Return. **All Agreed.**

11456/19 To approve the Burial Ground Budget Required for 2018/19

Following discussions and consideration of the Earmarked Reserves for this budget category, it was agreed there was no requirement to increase the burial ground budget. It was proposed by Cllr. Cheskin, seconded by Cllr. Rosher and **RESOLVED** the budget would remain at £2,000. **All Agreed.**

11457/19 To review/approve Burial Ground Fees for 2019/20

After considering the fees for other South Gloucestershire burial facilities, it was proposed by Cllr. Roberts, seconded by Cllr. Parker to keep the Charfield Burial Ground Fees at existing levels. **All Agreed.**

11458/19 To agree financial support for the Memorial Hall 2019/20

It was agreed that the Parish Council wished to continue the financial support for the Memorial Hall. This had been agreed back in 2013 as 50p per household per month and would be reviewed annually. It was proposed by Cllr. Cheskin, seconded Cllr. Parker and **RESOLVED** to budget £6,000 using the power of the Miscellaneous Provisions Act 1975 S.19 (3). **All Agreed.**

11459/19 To agree financial support for Youth Group 2019/20

The Parish Council noted the report from Youth & Community Services detailing the financial requirements for two Youth Groups in Charfield for the forthcoming financial year. This amounted to £12,300. The Parish Council noted that the increased financial commitment was mainly due to the Positive Activities Subsidy via SGC ceasing and increasing from one youth

group to two youth groups. All of the Parish Councillors acknowledged the benefit the Youth Group brings to the village and wished it to continue. It was proposed by Cllr. Cheskin, seconded by Cllr. Rosher and **RESOLVED** to budget £12,300 to financially support the two Charfield Youth Groups. **All Agreed.**

11460/19 To approve Grant Applications for 2019/20

The Parish Council had received Grant Applications from the following Parish organisations:

- Charfield Dementia Group – £500 – Room Hire
- Charfield Junior Football Club - £500 – Roof Repairs
- Friends of Charfield Primary School - £500 – Outdoor musical equipment
- Memorial Hall - £200 – Seasonal Planting around the Hall
- Memorial Hall - £300 – Annual Village Summer Fair
- Friends of St. James Church - £1,450 – Ongoing works
- Charfield Transport Club – Amount not specified – Transportation Expenses

The above requests amounted to £3,450 (not including a specified amount from Charfield Transport Club). It was proposed by Cllr. Roberts, seconded Cllr. Rosher and **RESOLVED** that the above amounts be approved. **All Agreed.** The Clerk would enquire of the Transport Club of the amount required.

The Parish Council also noted that Clean Up Green Up Charfield and the Luncheon Club may well approach the Parish Council for a Grant later in the financial year.

11461/19 To approve Budget and set Precept for 2019/20

The Clerk presented the draft budget figures for 2019/20, and Cllr. Cheskin explained how the figures had been reached. Two different scenarios had to be considered – a budget where the Parish Council accepted a Lease from the Memorial Hall Committee to continue the management and financial responsibility for the play area and a budget where the Hall Committee took back responsibility for the play area. These two budgets amounted to £73,800 and £66,800 respectively. The approval of either budget figure was unable to be confirmed until the outcome of the Memorial Hall Committee's meeting on 15th January 2019.

The Parish Council then considered the level of Precept for 2019/20 taking into consideration the two budget scenarios and the level of earmarked reserves, operational reserves and anticipated underspend. It was proposed by Cllr. Law, seconded by Cllr. Roberts and **RESOLVED** that the 2019/20 Precept request remain at £62,000, unchanged from 2018/19. **All Agreed.**

11462/19 Minor Items Raised by Members for future Agenda.

Cllr. Roberts proposed that the Parish Council consider spending some CIL funds on road safety improvements. This observation was made following the Primary School's comment that they had felt it too unsafe to walk the pupils down the Wotton Road in order to sing at the Luncheon Club Christmas Lunch. Cllr. Roberts suggested that the Parish Council consider investigating the ANPR system that Kingswood Parish Council had recently implemented. Cllr. Cheskin volunteered to contact Kingswood Parish Council to obtain further information and costs.

Cllr. Rosher appraised the Parish Council re the Charfield Neighbourhood Plan.

This concluded the business of the meeting which closed at approximately 8.55pm.

Next meeting of full council is Tuesday 15th January 2019 at 7:30pm, Sportsman's Lounge, Memorial Hall.