


# **CHARFIELD PARISH COUNCIL**

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## **AGENDA**

COUNCILLORS ARE HEREBY SUMMONED TO ATTEND  
THE PARISH COUNCIL MEETING OF CHARFIELD PARISH COUNCIL  
TO TAKE PLACE ON TUESDAY 12<sup>th</sup> FEBRUARY 2019 AT 7:30pm  
IN THE MEMORIAL HALL, CHARFIELD (Sportsmans Lounge)

Signed Clerk to the Council: 

Dated: 6<sup>th</sup> February 2019

1. **To note Apologies for Absence & Acceptance of Reasons**
2. **To Receive Declarations of Interest in Items on the Agenda**
3. **To Approve the Minutes** of the Full Parish Council Meeting held on 15<sup>th</sup> January 2019.
4. **Public Participation**
5. **Clerk's Report** – to note report on matters arising from previous minutes/not covered elsewhere on agenda
6. **Cllr. John O'Neill, South Gloucestershire Council Representative** – to receive update report
7. **Planning Applications** – to note and comment upon the following applications  
PT17/4923/O | Demolition of existing industrial unit and erection of 1 no. building to form retail unit (Class A1) (Outline) with access, layout and scale to be determined. All other matters reserved. Amended site area and amended arboricultural report | M J Fews Ltd, Wotton Road, Charfield.  
PT18/5810/RVC | Variation of condition 1, 2, 12, 14 and 19 attached to PT16/6924/O to all for each of the self/custom build dwellings and retail unit to come forward as separate phases | Land north of Wotton Road, Charfield, GL12 8TG
8. **Planning Decisions** – to note the following decisions  
PT18/5313/F | Erection of single storey building to form playroom (amendment to previously approved scheme PT17/4241/F) | Charfield Foundation Pre-School, Wotton Road, Charfield, GL12 8TG | APPROVE WITH CONDITIONS.
9. **Planning Enforcement Issues** - To receive updates on current issues
10. **Joint Spatial Plan, Joint Transportation Plan & Proposed Development within Charfield Parish**
  - To receive an update
11. **Charfield Neighbourhood Plan**
  - To receive update
12. **Charfield Memorial Hall & Playing Fields**
  - To receive inspection reports and note any issues arising
  - To **RESOLVE** any further action required by the Parish Council as Custodian Trustee
  - To receive update on S.106 Running Track Project
13. **Charfield Youth Group**
  - To receive update
14. **Charfield Burial Ground Report**
  - To receive and note monthly report
  - To approve additional wording on existing memorial for the Late Mr. W. Bond
15. **Report of Meetings**
  - To note any meetings to be brought to the Parish Council's attention.
16. **Items of Correspondence Received – Post and Electronic**
  - List will be available at the meeting

17. **Consultations**

To **RESOLVE** responses to the following Consultations

- West of England Draft Joint Local Transport Plan 4
- New Licence Application Consultation – The Plough Inn, 68 Wotton Road, Charfield, GL12 8SR

18. **Requests for Financial Assistance** (under Charfield Parish Council 2019 Grant Scheme)

- Charfield Out of School Club - £500 requested
- West of England MS Therapy Centre - £250 requested

19. **Charfield Parish Council Standing Orders**

- To receive updated Standing Orders and **RESOLVE** to adopt

20. **Financial Matters**

- To note and approve the current bank statements
- To note the up to date receipts and payments account

21. **Accounts for Payment for February 2019** – to **RESOLVE** payment of the following  
(All invoices excluding VAT)

Mrs. P. Evans	Clerk's Salary – January 2019	£863.16
HMRC	Tax and NI – January 2019	£142.28
Royal Mail Group Ltd	PO Box Renewal	£222.50
Mr. M. Rosher	Web Domain Renewal	£15.00 (tba)

22. **Minor Items Raised by Members or for future agenda**

Next meeting of Charfield Parish Council will take place on Tuesday 12<sup>th</sup> March 2019 at 7:30pm, Charfield Memorial Hall, Sportsman's Lounge

*Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, age, religion, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human rights.*