


CHARFIELD PARISH COUNCIL

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AGENDA

PARISH COUNCILLORS ARE HEREBY SUMMONED TO ATTEND
THE ANNUAL PARISH COUNCIL MEETING OF CHARFIELD PARISH COUNCIL
TO TAKE PLACE ON TUESDAY 14th MAY 2019 AT 7:30pm
IN THE MEMORIAL HALL, CHARFIELD (Sportsmans Lounge)

Signed Clerk to the Council: 

Dated: 8th May 2019

Prior to the commencement of the first meeting of the newly elected Charfield Parish Council, all duly elected members shall have signed their Declaration of Acceptance of Office in the presence of the Clerk.

1. **To elect a Chairman for 2019/20 and receive their Declaration of Acceptance of Office**
2. **To elect a Vice Chairman for 2019/20 and receive their Declaration of Acceptance of Office**
3. To **RESOLVE** to allow absent Parish Councillor to formally sign their Declaration of Acceptance of Office in the presence of the Clerk by Friday 31st May 2019 (LGA 1972, S83 (4) (c)).
4. **To note Apologies for Absence & Acceptance of Reasons**
5. **Declarations of Interest in Items on the Agenda**
6. **To Approve the Minutes** of the Full Parish Council Meeting held on 9th April 2019.
7. **Public Participation**
8. **Clerk's Report** – to note report on matters arising from previous minutes/not covered elsewhere on agenda
9. **Cllr. John O'Neill, South Gloucestershire Council Representative** – to receive update report
10. **Declaration of Climate & Ecological Emergency**
 - To discuss and, if agreed to **RESOLVE** a Declaration of Climate & Ecological Emergency
11. **Planning Applications** – to note and comment upon the following applications
 - P19/3294/F | Change of use from Office (Class B1) to Leisure (Class D2) as defined in the Town & Country Planning (Use Classes) Order 1987 (as amended) | Part 1 First Floor, The Pin Mill, New Street, Charfield
 - P19/3680/RVC | Removal of condition 2 attached to PT17/0906/F | Downs Lodge, Charfield Hill, Charfield
 - P19/3929/F | Erection of single storey side and rear extension to form store for takeaway (Class A5) and additional living accommodation | 10 Avon Road, Charfield, GL12 8TT
 - P19/4206/ADV | Retention of display of 1 no. non-illuminated freestanding 'H configuration' sign | Land north of Wotton Road, Charfield, GL12 8TG
 - P19/4530/F | Construction of outdoor swimming pool and conversion of existing stables to form pool pavilion | Pembeley Lodge, Churchend Lane, Charfield
 - P19/2450/F | Mixed Use Development of Land south of Charfield | To **RESOLVE** to make a second additional, and not final response to this currently open application.
12. **Planning Decisions** – to note the following decisions
 - P19/2239/F | Hip to gable extension to form additional living accommodation | Lincroft, 42 Wotton Road, Charfield | WITHDRAWN
 - P19/2809/f | Erection of a first floor side extension to form additional living accommodation | 26 Woodlands Road, Charfield, GL12 8LS | APPROVE WITH CONDITIONS
 - P19/2986/F | Alteration to roofline of existing rear extension and installation of 1 no. rear dormer to facilitate loft conversion | 5 Wotton Road, Charfield, GL12 8TP | APPROVE WITH CONDITIONS

13. **Planning Enforcement Issues** - To receive updates on current issues and note any new issues
14. **Joint Spatial Plan, Joint Transportation Plan & Proposed Development within Charfield Parish** - to receive any update
15. **Charfield Neighbourhood Plan** – to receive update
16. **Charfield Youth Group** – to receive update
17. **Charfield Burial Ground Report** – to receive update
18. **Report of Meetings** - To note any meetings to be brought to the Parish Council’s attention.
19. **Items of Correspondence Received – Post and Electronic** - List will be available at the meeting
20. **Installation of a QR Code at the War Memorial**
 - To **RESOLVE** request from South Glos. Council for the installation of a QR Code at the Village War Memorial
21. **Annual Parish Meeting** – To agree format and items to be covered.
22. **Proposed ‘Freshers Week’**
 - To **RESOLVE** support for this event being organised by St. John’s Church
23. **Request for Financial Assistance**
 - To consider and **RESOLVE** an application for financial assistance of £537 from CUGUC for enhancement works to the entrance of the village (Charfield Hill)
24. **Financial Matters**
 - To note and approve the current bank statements
 - To note the up to date receipts and payments account
 - To note receipt of the first tranche of 2019/20 Precept & LCTR Grant – £31,093.00
 - To note receipt of Community Infrastructure Levy collected in 2018/19 - £13,802.88
25. **Accounts for Payment for May 2019** – to **RESOLVE** payment of the following
(All invoices excluding VAT)

Mrs. P. Evans	Clerk’s Salary – April 2019	£863.16
HMRC	Tax and NI – April 2019	£142.28
Came & Company	Annual Insurance Premium (3-yr Contract)	£694.67
Charfield Memorial Hall	1 st Tranche 2019/20 Financial Support	£3,000.00
Charfield Memorial Hall	S.137 Grant - Village Fair	£300.00
Charfield Memorial Hall	S.137 Grant - Seasonal Planting	£200.00
Friends of St. James Church	S.137 Grant – Ongoing Works	£1,450.00
Charfield Memory Group	S.137 Grant – Room Hire	£500.00
Charfield Junior Football Club	S.137 Grant – Roof Repairs	£500.00
Friends of Charfield Primary School	S.137 Grant – Outdoor Music Equipment	£500.00
Wotton Charfield & Kingswood Greenway Group	Financial Support – Feasibility Study (CIL)	£1,500.00
26. **Minor Items Raised by Members or for future agenda**

Next meeting of Charfield Parish Council will take place on Tuesday 11th June 2019 at 7:30pm, Charfield Memorial Hall, Sportsman’s Lounge

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, age, religion, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human rights.