


# CHARFIELD PARISH COUNCIL

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## AGENDA

PARISH COUNCILLORS ARE HEREBY SUMMONED TO ATTEND  
THE ORDINARY MEETING OF CHARFIELD PARISH COUNCIL  
TO TAKE PLACE ON WEDNESDAY 17<sup>TH</sup> JULY 2019 AT 7:30pm  
IN THE MEMORIAL HALL, CHARFIELD (Sportsmans Lounge)

Signed Clerk to the Council: 

Dated: 11<sup>th</sup> July 2019

1. **To Elect a Chairman for the Meeting**
2. **To note Apologies for Absence & Acceptance of Reasons**
3. **Declarations of Interest in Items on the Agenda**
4. **To Approve the Minutes** of the Ordinary Parish Council Meeting held on 11<sup>th</sup> June 2019.
5. **Public Participation**
6. **Clerk's Report** – to note report on matters arising from previous minutes/not covered elsewhere on agenda
7. **Cllr. John O'Neill, South Gloucestershire Council Representative** – to receive update report
8. **Planning Applications** – to note and comment upon the following applications
  - PT18/6493/RM | Erection of 115 no. residential dwellings to include details of layout, scale, appearance of buildings and landscaping (approval of reserved matters to be read in conjunction with outline planning permission PT16/6924/O) | Land north of Wotton Road, Charfield | Amended plans received by SGC.
  - PT18/5861/O | Demolition of existing garage and erection of 1 no. dwelling and 1 no. detached garage (outline) with access, appearance, layout and scale to be determined, all other matters reserved | 28 New Street, Charfield, GL12 8ES | Full set of revised plans received by SGC.
  - P19/6582/F | Erection of 1 no. detached dwelling with associated works | 5 Wotton Road, Charfield, GL12 8TP.
  - P19/7253/PDR | Erection of a single storey rear extension to form additional living accommodation | 59 Woodlands Road, Charfield, GL12 8LT.
  - P19/7666/F | Erection of a single storey rear and side extension to form additional living accommodation | 16 Severn Close, Charfield, GL12 8TZ.
  - P19/7667/F | Erection of 1 no. detached dwelling with associated works | 18 Station Road, Charfield, GL12 8SY.
9. **Planning Decisions** – to note the following decisions
  - PT18/5569/F | Demolition of existing dwelling and erection of 1 no detached dwelling with associated works | Snaefell, The Drive, Charfield | APPROVE WITH CONDITIONS
  - P19/3294/F | Change of use from Office (Class B1) to Leisure (Class D2) as defined in the Town & Country Planning (Use Classes) Order 1987 (as amended) | Part 1 First Floor, The Pin Mill, New Street, Charfield | APPROVE WITH CONDITIONS.
  - P19/3929/F | Erection of single storey side and rear extension to form store for takeaway (Class A5) and additional living accommodation (Class C3) | 10 Avon Road, Charfield, GL12 8TT | APPROVE WITH CONDITIONS.
  - P19/4530/F | Construction of outdoor swimming pool and conversion of existing stables to form pool pavilion | Pembeley Lodge, Churchend Lane, Charfield | APPROVE WITH CONDITIONS.
  - P19/5283/F | Erection of single storey rear and side extension to provide additional living accommodation | 38 Farm Lees, Charfield, GL12 8JA | APPROVE WITH CONDITIONS.
  - P19/5476/F | Garage conversion and erection of first floor side extension to form additional living accommodation | Willow Court, Charfield | APPROVE WITH CONDITIONS.

- P19/1813/F | Erection of 2 no. semi-detached dwellings, creation of new vehicular and pedestrian access and associated works | Plough Inn, 68 Wotton Road, Charfield | REFUSAL.

10. **Planning Enforcement Issues** – to receive updates on current issues and note any new issues
11. **Charfield Neighbourhood Plan**
- To receive the final version of the Charfield Neighbourhood Plan prepared by the CNP Steering Group.
12. **Charfield Burial Ground Report**
- To **RESOLVE** to approve the purchase of a double ashes plot, and interment of ashes of the late Mrs. Rose Sansum.
  - To **RESOLVE** to approve the pre-purchase of a burial plot for a Charfield Resident.
  - To **RESOLVE** to approve the purchase of a double ashes plot, and interment of ashes of the late Mr. Brian Dayment.
13. **Report of Meetings** - To note any meetings to be brought to the Parish Council’s attention.
14. **Items of Correspondence Received – Post and Electronic** - List will be available at the meeting
15. **Financial Matters**
- To note and approve the current bank statements
  - To note the up-to-date receipts and payments account
  - To **RESOLVE** approval of early payment of second tranche of financial support (S.19, Miscellaneous Provisions Act 1976) to the Memorial Hall of £3,000
  - To **RESOLVE** purchase of projector tripod.
  - To **RESOLVE** purchase of projector screen for Sportsman’s Lounge.
16. **Accounts for Payment for July 2019** – to **RESOLVE** payment of the following  
(All invoices excluding VAT)

Mrs. P. Evans	Clerk’s Salary – June 2019	£863.16
HMRC	Tax and NI – June 2019	£142.28
ALCA	Councillor Training	£200.00
Rangeworthy Memorial Hall	Room Hire – Councillor Training	£36.00
Complete Business Solutions	Stationery	£55.82
Mrs. P. Evans	4-hole Punch, Refreshments, Postage	£31.72
Charfield Memorial Hall	Room Hire	£15.40
Charfield Out of School Club Ltd	Grant – S.137	£500.00

17. **Minor Items Raised by Members or for future agenda**

The date of the next meeting of Charfield Parish Council will be on Wednesday 11<sup>th</sup> September 2019 commencing at 7.30pm in the Sportsman’s Lounge of the Memorial Hall.

*Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, age, religion, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human rights.*