


CHARFIELD PARISH COUNCIL

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AGENDA

PARISH COUNCILLORS ARE HEREBY SUMMONED TO ATTEND
THE ORDINARY MEETING OF CHARFIELD PARISH COUNCIL
TO TAKE PLACE ON WEDNESDAY 11th SEPTEMBER 2019 AT 7:30pm
IN THE MEMORIAL HALL, CHARFIELD (Sportsmans Lounge)

Signed Clerk to the Council: 

Dated: 5th September 2019

1. **To note Apologies for Absence & Acceptance of Reasons**
2. **Declarations of Interest in Items on the Agenda**
3. **To Approve the Minutes** of the Ordinary Parish Council Meeting held on 17th July 2019.
4. **Public Participation**
5. **Co-Option of Parish Councillor**
 - To **RESOLVE** to fill the one remaining vacancy for a Parish Councillor through the Co-Option process.
6. **Clerk's Report** – to note report on matters arising from previous minutes/not covered elsewhere on agenda
7. **Cllr. John O'Neill, South Gloucestershire Council Representative**
 - To receive update report.
 - To receive update regarding the WECA Joint Spatial Plan
8. **Planning Applications** – to note and comment upon the following applications
 - Please see attached Appendix A for details.
9. **Planning Decisions** – to note the following decisions
 - PT18/5861/O | Demolition of existing garage and erection of 1 no. dwelling and 1 no. detached garage (outline) with access, appearance, layout and scale to be determined, all other matters reserved | 28 New Street, Charfield, GL12 8ES | **APPROVE WITH CONDITIONS.**
 - P19/7253/PDR | Erection of a single storey rear extension to form additional living accommodation | 59 Woodlands Road, Charfield, GL12 8LT | **APPROVE WITH CONDITIONS.**
 - P19/7666/F | Erection of a single storey rear and side extension to form additional living accommodation | 16 Severn Close, Charfield, GL12 8TZ | **APPROVE WITH CONDITIONS.**
10. **Planning Enforcement Issues** – to receive updates on current issues and note any new issues
11. **Charfield Neighbourhood Plan**
 - To receive update on the progress of the Plan.
 - To retrospectively approve expenditure regarding advertising of Charfield Neighbourhood Plan - £137.60
12. **Charfield Burial Ground Report**
 - To receive update
13. **Youth Group**
 - To receive update on Youth Group
 - To **RESOLVE** the concept of setting up a Youth Council
 - If affirmative, to **RESOLVE** the level of Parish Council financial support
 - If affirmative, to **RESOLVE** procedure to progress the concept
14. **Report of Meetings** - To note any meetings to be brought to the Parish Council's attention
15. **Items of Correspondence Received – Post and Electronic** - List will be available at the meeting
16. **2019 Remembrance Day – Sunday 10th November 2019**
 - To receive update
 - To **RESOLVE** (LGA 1972, S.137) donation to RBL Poppy Appeal - Charfield Parish Council's Wreath

17. **Parish Water Fountain**

- To **RESOLVE** the concept of the installation of a Parish Water Fountain
- If affirmative, to **RESOLVE** procedure to progress the concept

18. **Memorial Hall**

- To **RESOLVE** nomination of Charfield Parish Council Trustee Representative on the Memorial Hall Committee for 2019/20
- To **RESOLVE** (Misc. Prov. Act 1976 S.19) the purchase of a combined litter/recycling litter bin to be donated to the Memorial Hall - £399.00 plus VAT, plus fitting
- To **RESOLVE** (Misc. Prov. Act 1976 S.19) that the Parish Council will pay for the replacement of access gates to the playing field (Little Bristol Lane access)
- To **RESOLVE** (Misc. Prov. Act 1976 S.19) a grant to assist with a water leak in the car park

19. **Financial Matters**

- To note and approve the current bank statements
- To note the up-to-date receipts and payments account

20. **Accounts for Payment for September 2019** – to **RESOLVE** payment of the following
(All invoices excluding VAT)

Mrs. P. Evans	Clerk's Salary – July & August 2019	£1,726.32
HMRC	Tax and NI – July & August 2019	£284.56
South Glos. Council	Localism Charges	£507.63
Thornbury Town Council	Cllr. Training	£11.67
KLH Landscaping	Annual Ground Maintenance (1 st half)	£1,772.50
Mr. L. Parsons	Gazette Advertising of CNP	£137.60
Memorial Hall	Room Hire	£53.90

21. **Minor Items Raised by Members or for future agenda**

The date of the next meeting of Charfield Parish Council will be on Tuesday 8th October 2019 commencing at 7.30pm in the Sportsman's Lounge of the Memorial Hall.

Members are reminded that the Council has no political affiliation and has a duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, age, religion, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human rights.

APPENDIX A

7. Planning Applications - to note and comment upon the following applications

- P19/7480/F | Demolition of existing outbuildings and erection of detached garage and annexe ancillary to the main dwellinghouse | The White House, Churchend Lane, Charfield.
- P19/8564/RM | Erection of 115 no. residential dwellings to include details of layout, scale, appearance of buildings and landscaping (Approval of Reserved Matters to be read in conjunction with Outline Planning Permission PT16/6924/O). (Alternative Reserved Matters to PT18/6493/RM) | Land north of Wotton Road, Charfield.
- P19/08999/RM | Development of Plot 116 for a single self-build dwellinghouse and associated parking appearance, landscaping, layout and scale to be determined (Approval of Reserved Matters to be read in conjunction with outline permission PT16/6924/O) | Land north of Wotton Road, Charfield.
- P19/09002/RM | Development of Plot 117 for a single self-build dwellinghouse and associated parking appearance, landscaping, layout and scale to be determined (Approval of Reserved Matters to be read in conjunction with outline permission PT16/6924/O) | Land north of Wotton Road, Charfield.
- P19/09019/RM | Development of Plot 118 for a single self-build dwellinghouse and associated parking appearance, landscaping, layout and scale to be determined (Approval of Reserved Matters to be read in conjunction with outline permission PT16/6924/O) | Land north of Wotton Road, Charfield.
- P19/09025/RM | Development of Plot 119 for a single self-build dwellinghouse and associated parking appearance, landscaping, layout and scale to be determined (Approval of Reserved Matters to be read in conjunction with outline permission PT16/6924/O) | Land north of Wotton Road, Charfield.
- P19/09015/RM | Development of Plot 120 for a single self-build dwellinghouse and associated parking appearance, landscaping, layout and scale to be determined (Approval of Reserved Matters to be read in conjunction with outline permission PT16/6924/O) | Land north of Wotton Road, Charfield.
- P19/09021/RM | Development of Plot 121 for a single self-build dwellinghouse and associated parking appearance, landscaping, layout and scale to be determined (Approval of Reserved Matters to be read in conjunction with outline permission PT16/6924/O) | Land north of Wotton Road, Charfield.
- P19/09299/F | Erection of a two storey side extension to form additional living accommodation | 33 Farm Lees, Charfield, GL12 8JA.
- P19/09479/F | Erection of 1 no. dwelling with parking and associated works. Partial demolition and Change of Use of existing agricultural building to storage (Class B8) as defined in the Town & Country Planning (Use Classes) Order 1987 (as amended) | Warners Court, Wotton Road, Charfield.
- P19/09596/RM | Erection of retail unit (Class A1) and associated works, to include details of appearance, landscaping, layout and scale (Approval of reserved matters to be made in conjunction with PT16/6924/O) | Land north of Wotton Road, Charfield.
- P19/10653/F | Erection of single storey front extension to facilitate garage conversion and single storey rear extension to form additional living accommodation | 12 Longs View, Charfield, GL12 8HZ.
- P19/11787/F | Erection of 1 no. building to form retail unit (Class A1) and café (Class A3) with new vehicular access, car park and associated works | Land at Wotton Road, Charfield, GL12 8TG.