

CHARFIELD PARISH COUNCIL

Clerk: Mrs Paula Evans
Tel/Fax: 07704 732267
E-Mail: clerk@charfieldparishcouncil.org.uk
Website: www.charfieldparishcouncil.org.uk

PO Box 1947
Bristol
BS37 0BU

AGENDA

PARISH COUNCILLORS ARE HEREBY SUMMONED TO ATTEND
THE ORDINARY MEETING OF CHARFIELD PARISH COUNCIL
TO TAKE PLACE ON WEDNESDAY 8th OCTOBER 2019 AT 7:30pm
IN THE MEMORIAL HALL, CHARFIELD (Main Hall)

Signed Clerk to the Council:



Dated: 2nd October 2019

1. **To note Apologies for Absence & Acceptance of Reasons**
2. **Declarations of Interest in Items on the Agenda**
3. **To Approve the Minutes** of the Ordinary Parish Council Meeting held on Wednesday 11th September 2019.
4. **Public Participation**
 - To receive presentation from Cemex representatives
5. **Co-Option of Parish Councillor**
 - To **RESOLVE** to fill the one remaining vacancy for a Parish Councillor through the Co-Option process.
6. **Clerk's Report** – to note report on matters arising from previous minutes/not covered elsewhere on agenda
7. **Cllr. John O'Neill, South Gloucestershire Council Representative**
 - To receive update report.
8. **Planning Applications** – to note and comment upon the following applications
 - P19/11376/F | Siting of 1 no. portacabin (Class B1a) for use as a temporary sales office for 6 months and installation of 1 no. electric generator | Charfield Memorial Hall Car Park, Wotton Road, Charfield.
 - P19/12341/F | Demolition of existing cottage and erection of 2 no. dwellings and associated works | 66 Wotton Road, Charfield, GL12 8SR.
 - P19/12796/F | Temporary consent (3 years) for erection of 1 no. building for use as tyre fitting and MOT station (sui generis) to include ancillary use of existing portakabin and storage containers | The Old Station, Wotton Road, Charfield.
 - P19/13158/F | Erection of 1 no. detached dwelling and associated works with alterations to existing pub car park | Plough Inn, 68 Wotton Road, Charfield.
 - P19/13508/F | Erection of first floor side extension to form additional living accommodation | 150 Woodlands Road, Charfield, GL12 8LY.
9. **Planning Decisions** – to note the following decisions
 - P19/09299/F | Erection of a two storey side extension to form additional living accommodation | 33 Farm Lees, Charfield, GL12 8JA | **APPROVE WITH CONDITIONS.**
 - P19/10653/F | Erection of single storey front extension to facilitate garage conversion and single storey rear extension to form additional living accommodation | 12 Longs View, Charfield, GL12 8HZ | **APPROVE WITH CONDITIONS.**
10. **Planning Enforcement Issues** – to receive updates on current issues and note any new issues
11. **Charfield Neighbourhood Plan**
 - To receive update on the progress of the Plan.
12. **Charfield Burial Ground Report**
 - To receive update
13. **Youth Group**
 - To receive update on Youth Group
 - To receive update on progress of setting up a Parish Youth Council
14. **Report of Meetings** - To note and receive reports of any meetings attended.

15. **Items of Correspondence Received – Post and Electronic** - List will be available at the meeting
16. **2019 Remembrance Day – Sunday 10th November 2019**
- To receive update
17. **Parish Water Fountain**
- To receive update on progress
18. **Memorial Hall**
- To **RESOLVE** (Misc. Prov. Act 1976 S.19) the purchase of a combined litter/recycling litter bin to be donated to the Memorial Hall - £389.00 plus VAT, plus fitting.
19. **Charfield Parish Council Grant Application Scheme**
- To **RESOLVE** to approve the updated Application form
 - To **RESOLVE** to approve the updated Guidelines
20. **Financial Matters**
- To note and approve the current bank statements
 - To note the up-to-date receipts and payments account
 - To note Completion of 2018/19 Audit and External Auditors Report
 - To **RESOLVE** the addition of Cllrs. Glasgow and Sydenham as authorised bank signatories
21. **Accounts for Payment for September 2019** – to **RESOLVE** payment of the following
(All invoices excluding VAT)
- | | | |
|--------------------|---------------------------------|-----------|
| Mrs. P. Evans | Clerk’s Salary – September 2019 | £1,726.32 |
| HMRC | Tax and NI – September 2019 | £284.56 |
| Mrs. P. Evans | Projector Screen | £102.00 |
| PKF Littlejohn LLP | Annual Audit Fee | £300.00 |
22. **Minor Items Raised by Members or for future agenda**

The date of the next meeting of Charfield Parish Council will be on Tuesday 12th November 2019 commencing at 7.30pm in the Sportsman’s Lounge of the Memorial Hall.

Members are reminded that the Council has no political affiliation and has a duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, age, religion, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human rights.