


CHARFIELD PARISH COUNCIL

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AGENDA

PARISH COUNCILLORS ARE HEREBY SUMMONED TO ATTEND
THE ORDINARY MEETING OF CHARFIELD PARISH COUNCIL
TO TAKE PLACE ON TUESDAY 14th JANUARY 2020 AT 7:30pm
IN CHARFIELD MEMORIAL HALL (Main Hall)

Signed Clerk to the Council: 

Dated: 9th January 2020

1. **To note Apologies for Absence & Acceptance of Reasons**
2. **Declarations of Interest in Items on the Agenda**
3. **To Approve the Minutes**
 - Ordinary Parish Council Meeting held on Tuesday 10th December 2019
 - Annual Budget Meeting held on Wednesday 8th January 2020
4. **Public Participation**
5. **Clerk's Report** – to note report on matters arising from previous minutes/not covered elsewhere on agenda
6. **Cllr. John O'Neill, South Gloucestershire Council Representative**
 - To receive update report.
7. **Planning Applications** – to note and comment upon the following applications
 - P19/0069/STMAJW | Change of use of agricultural buildings and yard area to use for processing, recycling and storage of inert waste | Watsome Farm, County Boundary to Charfield Road, Kingswood, GL12 8SP | Adjoining Local Authority & Parish Notification | Missing documents uploaded to LA web site.
 - P19/09479/F | Erection of 1 no. dwelling with parking and associated works. Partial demolition and change of use of existing agricultural building to light industrial (Class B1c) as defined in the Town & Country Planning (Use Classes) Order 1987 (as amended) | Warners Court, Wotton Road, Charfield | Amended description and design and access statement.
 - P19/19023/F | Erection of two storey front extension with gable ended roof to form additional living accommodation | 144a Manor Lane, Charfield, GL12 8TN.
 - P19/18706/F | Amendment to previously approved scheme P19/0255/F to add additional first floor play room over the existing sun room | Pembeley Lodge, Churchend Lane, Charfield, GL12 8LJ.
 - P19/19195/F | Demolition of an existing bungalow and erection of two semi-detached chalet style bungalows with associated works | Snaefell, The Drive, Charfield.
8. **Planning Decisions** – to note the following decisions
 - PT18/6493/RM | Erection of 115 no. residential dwellings to include details of layout, scale, appearance of buildings and landscaping (approval of reserved matters to be read in conjunction with PT16/6924/O) | Land north of Wotton Road, Charfield | APPROVE WITH CONDITIONS.
 - P19/12341/F | Demolition of existing cottage and erection of 3 no. dwellings and associated works | 66 Wotton Road, Charfield, GL12 8SR | REFUSAL.
 - P19/17761/LB | Retention of external works for the installation of entrance steps | 1 Manor Farm Cottages, Churchend Lane, Charfield | APPROVE WITH CONDITIONS.
 - P19/18002/F | Installation of front entrance steps (retrospective) | 1 Manor Farm Cottages, Churchend Lane, Charfield | APPROVE WITH CONDITIONS.
9. **Planning Enforcement Issues** – to receive updates on current issues and note any new issues
10. **Charfield Neighbourhood Plan**
 - To receive update on the progress of the Plan

11. **Charfield Burial Ground Report**
- To **RESOLVE** to approve the purchase of a single burial plot for a previous Charfield resident.
 - To **RESOLVE** to approve the interment of ashes of the late Mr. M. Smith
 - To **RESOLVE** to approve the interment of ashes of the late Mr. G. Hoadley.
12. **Youth Group**
- To receive update on the Youth Group
 - To receive update on the Parish Youth Council
13. **Report of Meetings** - To note and receive reports of any meetings attended
14. **Items of Correspondence Received – Post and Electronic**
15. **Defibrillator Training**
- To **RESOLVE** a date for public Defibrillator Training in the Parish, and advertise.
16. **2020 Annual Parish Meeting**
- To **RESOLVE** the date for the 2020 Annual Parish Meeting.
17. **Staffing Committee**
- To **RESOLVE** to create a Staffing Committee.
18. **Grounds Maintenance – Burial Ground & Manor Lane Verge and Flower Bed**
- To **RESOLVE** to approve the grounds maintenance contract 2020-2022.
19. **Financial Matters**
- To note and approve the current bank statements
 - To note the up-to-date receipts and payments account
 - To formally **RESOLVE** the 2020-2021 Precept Request at £62,000.
20. **Accounts for Payment for December 2019** – to **RESOLVE** payment of the following
(All invoices excluding VAT)

Mrs. P. Evans	Clerk’s Salary – January 2020	£863.16
HMRC	Tax and NI – January 2020	£142.28
Memorial Hall	Room Hire (Nov & Dec 2019)	£46.20

21. **Minor Items Raised by Members or for future agenda**

The date of the next Ordinary meeting of Charfield Parish Council will be the on Tuesday 11th February 2020 commencing at 7.30pm in the Memorial Hall.

Members are reminded that the Council has no political affiliation and has a duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, age, religion, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human rights.