

CHARFIELD PARISH COUNCIL

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AGENDA

PARISH COUNCILLORS ARE HEREBY SUMMONED TO ATTEND
THE ORDINARY MEETING OF CHARFIELD PARISH COUNCIL
TO TAKE PLACE ON TUESDAY 11th FEBRUARY 2020 AT 7:30pm
IN CHARFIELD MEMORIAL HALL (Main Hall)

Signed Clerk to the Council:



Dated: 5th February 2020

1. **To note Apologies for Absence & Acceptance of Reasons**
2. **Declarations of Interest in Items on the Agenda**
3. **To Approve the Minutes**
 - Ordinary Parish Council Meeting held on Tuesday 14th January 2020
4. **Public Participation**
5. **Clerk's Report** – to note report on matters arising from previous minutes/not covered elsewhere on agenda
6. **Cllr. John O'Neill, South Gloucestershire Council Representative**
 - To receive update report.
7. **Planning Applications** – to note and **RESOLVE** comment upon the following applications
 - P19/18237/O | Hybrid planning application for up to 250 dwellings, community/employment uses (0.28ha for B1a or D1/D2 use) and associated development including access, drainage infrastructure and public open space. First Phase (107 dwellings), all matters to be determined, with remainder in outline (access to be determined with all other matters reserved | Land north of Wotton Road, Charfield, GL12 8TF.
 - P20/00861/PNA | Prior notification of the intention to erect 1 no. agricultural building for the housing of livestock, storage of farm machinery and fodder | Land off Swinhay Lane, Charfield, GL12 8EX – This application has been withdrawn, see agenda item 8.
8. **Planning Decisions** – to note the following decisions
 - PT17/5602/ADV | Consent to display 3 no. static illuminated fascia signs, 1 no. static illuminated hanging sign and 8 no. non-illuminated hoarding signs | Railway Tavern, 56 Wotton Road, Charfield | APPROVE WITH CONDITIONS
 - P19/8564/RM | Erection of 115 no. residential dwellings to include details of layout, scale, appearance of buildings and landscaping (approval of reserved matters to be read in conjunction with outline permission PT16/6924/O). Alternative Reserved Matters to PT18/6493/RM) | Land north of Wotton Road, Charfield | WITHDRAWN
 - P19/11376/F | Siting of 1 no. portacabin (Class B1a) for use as a temporary sales office and installation of 1 no. electric generator for 6 months | Charfield Memorial Hall Car Park, Charfield | APPROVE WITH CONDITIONS
 - P19/11787/F | Erection of 1 no. building to form retail unit and café (sui generis) with new vehicular access, car park and associated works, as defined in the Town & Country Planning (Use Classes) Order 1987, as amended | Land at Wotton Road, Charfield, GL12 8TG | APPROVE WITH CONDITIONS
 - P20/00861/PNA | Prior notification of the intention to erect 1 no. agricultural building for the housing of livestock, storage of farm machinery and fodder | Land off Swinhay Lane, Charfield, GL12 8EX | WITHDRAWN
9. **Planning Appeal** – to note the following Appeal
 - APP/P0119/W/20/3244442 | Erection of 2 no. semi-detached dwellings, creation of new vehicular and pedestrian access and associated works | Plough Inn, 68 Wotton Road, Charfield, GL12 8SR

10. **Planning Enforcement Issues** – to receive updates on current issues and note any new issues
11. **Charfield Neighbourhood Plan**
- To receive update on the progress of the Plan
 - To **RESOLVE** to send the Charfield Neighbourhood Plan to South Gloucestershire Council for formal examination.
12. **Charfield Burial Ground Report**
- To receive update report.
 - To **RESOLVE** the application for placement of a memorial for the late Mrs. R. Sansum.
 - To **RESOLVE** the application for the interment of ashes of the late Mr. S. Shaw.
 - To **RESOLVE** the application for the reservation of a full burial plot – Charfield Resident.
 - To **RESOLVE** approval of quote from KLH Landscaping for removal of ivy cuttings - £300
 - To **RESOLVE** approval of quote from KLH Landscaping for removal of ivy from wall - £300
 - To **RESOLVE** approval of quote from KLH Landscaping for re-mulching Rose Bed - £1,300
13. **Youth Group**
- To receive update on the Youth Group
 - To receive update on the Parish Youth Council
14. **Report of Meetings** - To note and receive reports of any meetings attended
15. **Items of Correspondence Received – Post and Electronic**
16. **2020 Annual Parish Meeting**
- To **RESOLVE** the date for the 2020 Annual Parish Meeting.
17. **Standing Orders, Financial Regulations, Policies & Procedures**
- To **RESOLVE** the adoption of up-to-date Standing Orders.
 - To **RESOLVE** the adoption of up-to-date Financial Regulations.
 - To **RESOLVE** the adoption of a Grievance Procedure.
 - To **RESOLVE** the adoption of a Disciplinary Policy.
18. **Possibility of Sharing a Vehicle Activated Speeding Device with Oldbury Parish Council**
- To **RESOLVE** to share the cost and use of a VAS Device with Oldbury Parish Council at a cost of £1,406.50 plus other installation costs.
19. **Financial Matters**
- To note and approve the current bank statements
 - To note the up-to-date receipts and payments account
 - To review level of Insurance Risk required in line with recommendations from Came & Co.
20. **Accounts for Payment for February 2020** – to **RESOLVE** payment of the following
(All invoices excluding VAT)
- | | | |
|-------------------------------|---|-----------|
| Mrs. P. Evans | Clerk’s Salary – February 2020 | £863.16 |
| HMRC | Tax and NI – February 2020 | £142.28 |
| Net Support UK | Licenses | £130.80 |
| South Gloucestershire Council | Uncontested Parish Election Fee | £3,134.15 |
| KLH Landscaping | Removal of Ivy Cuttings – Burial Ground | £300.00 |
| KLH Landscaping | Removal of Ivy from adjoining wall | £300.00 |
| KLH Landscaping | Re-mulching of Rose Bed | £1,300.00 |
21. **Minor Items Raised by Members or for future agenda**

The date of the next Ordinary meeting of Charfield Parish Council will be the on Tuesday 10th March 2020 commencing at 7.30pm in the Memorial Hall.

Members are reminded that the Council has no political affiliation and has a duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, age, religion, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human rights.