

**CHARFIELD PARISH COUNCIL  
AGENDA REPORTS**

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**Parish Council Meeting  
Tuesday 9<sup>th</sup> June 2020**

Detailed below is information available to the Clerk in relation to the following agenda items.

**Item**

**8. Planning Decisions & Other Matters**

- No planning decisions had been received.
- COM/20/0320/OD – Pembeley Lodge – motor cross track and jumps created in adjacent field without planning permission.
- COM/20/0343/COU – Pembeley Lodge – adjacent field being used for motor cycle scrambling activities.
- P19/19195/F | Snaefell, The Drive, Charfield | Demolition of existing bungalow and erection of two semi-detached chalet style bungalows with associated works – Applicant has appealed to the Planning Inspectorate against decision to refuse (APP/P0119/W/20/3250010 refers). The Appeal will be determined based on written representations – CPC did not object to this application only commenting there should be no vehicular/pedestrian access onto Poolfield Farm Lane.

**9. Charfield Burial Ground**

KLH Landscaping have re-sealed the vehicular and pedestrian gates. They have also cleared away most of the remaining ivy from the adjoining wall with St. James Church. The Wishing Well has been cleared of vegetation – the base of the well is in sound order however the decorative uprights, roof and bucket need replacement. The Clerk will ask KLH to provide a quote for replacement in Oak. The rose and heather beds are looking very lovely, although there are some gaps in both. The Clerk will investigate the purchase of additional plants to infill ready for planting in the autumn.

The interment of the late Mrs. K. Slater took place on 1<sup>st</sup> June 2020. The social distancing procedure for interment was followed and all went well.

- **Cllrs. resolution is required.** A Charfield resident has contacted CPC seeking approval for the interment of ashes of their late mother. The deceased is Mrs. Ida Chapman who lived in Cornwall, but in her latter years moved to Almondsbury to be cared for by her family. The family of the late Mrs. Chapman are long-time Charfield residents.
- **Cllrs. resolution is required.** An application for interment of ashes has been made by the family for the late Mrs. Janice Moss of Old Manor Close, Charfield.

**10. Road Traffic Regulation Act 1984 – Consultation**

**Cllrs. resolution is required.** A consultation has been received from SGC regarding the newly installed Zebra Crossing on Wotton Road at its junction with Poskett Way. The flashing yellow lights are immediately outside the bedrooms of a property and causing considerable sleep disruption to the family. The Parish Council has until the 29<sup>th</sup> June 2020 to respond. Consultation document attached.

**11. Charfield Memorial Hall & Playing Fields CIO**

**Cllrs. resolution is required.** Charfield Parish Council has been contacted by Charfield Memorial Hall & Playing Fields CIO regarding the transfer of title deeds for the land. The Hall Committee has completed the forms, AP1 and TR1 themselves and are now officially requesting the Parish Council sign these documents. The Clerk has read through the documents – section 10 of the TR1 (Declaration of Trust) has not been completed. The Clerk is not a conveyancer and does not have legal experience in land transfer matters. The Clerk

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would therefore recommend that to ensure legal compliance and accuracy that the documents are referred to Veale Wasborough Vizzards, the Parish Council's solicitors who originally advised on this matter.

**12. Parish Water Fountain**

A response from Bristol Water was received on 19<sup>th</sup> May 2020 which confirmed that any installation must be undertaken by a Bristol Water approved contractor. The unit would also have to be WRAS approved and agreed by Bristol Water. Regarding the routine hygiene of the unit, this would require monthly 'flushing out' and daily cleaning as part of an approved, and risk assessed regime to mirror the practicable measures undertaken to ensure its hygiene. All of this would need to be undertaken by the owner of the unit. Additionally, all public water fountains across the country have been closed due to the COVID-19 pandemic, and it is uncertain when they will be allowed to reopen. Additionally, Bristol Water advised that a redesign of units was being undertaken to ensure cleanliness and hygiene of the units.

**Cllrs. resolution required.** A response from the Memorial Hall Committee was received on 2<sup>nd</sup> June 2020 advising the Parish Council they were declining the offer of a Water Fountain as they did not believe they could maintain the unit. Considering this response, the Clerk would advise that this project be discontinued. The initial resolution to investigate the feasibility of a Fountain was made in September 2019 under minute 11609/19 - more than six months has elapsed since that decision therefore the Parish Council can make another resolution to discontinue further investigations.

**13. Clerk's Annual Appraisal**

**Cllrs. resolution required** to remove members of the press and public before discussing the Clerk's appraisal

**Cllrs. resolution required.** Cllrs. Rosher and Cheskin undertook the annual appraisal of the Clerk's performance over the past twelve months. Cllrs. Rosher and Cheskin will provide full details of the appraisal verbally.

Paula Evans  
Clerk  
3<sup>rd</sup> June 2020

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**Agenda Item 10 – Road Traffic Regulation Act 1984 Consultation**

**SOUTH GLOUCESTERSHIRE COUNCIL  
ROAD TRAFFIC REGULATION ACT 1984 - SECTION 23  
PEDESTRIAN CROSSINGS**

**Details of the proposed changes**

NOTICE is hereby given that South Gloucestershire District Council in exercise of powers conferred by section 23 of the Road Traffic Regulation Act 1984 as amended, and after consultation with the chief officer of police, intends to install the following uncontrolled zebra crossing in the District of South Gloucestershire:-

<u>Location</u>	<u>No. of Crossings</u>
Wotton Road, Charfield at its junction with Poskett Way	1 Zebra

NOTE: 'Zig zag' markings will be installed either side of the above proposed crossing which will prohibit stopping on the approach or exit from the crossing.

**Where can I see more information?**

If you would like to see full details of the proposal, a map and a statement of the Council's reasons for introducing the measures, you may do so by visiting the Council's website at [www.southglos.gov.uk/consultation](http://www.southglos.gov.uk/consultation). If you are unable to do this but would like copies of the documents to be either emailed or posted to you, please contact the Council quoting the reference below either by writing to the address at the bottom of this notice or emailing [steve.essery@southglos.gov.uk](mailto:steve.essery@southglos.gov.uk)

**IMPORTANT**

Due to the Covid-19 emergency restrictions, these documents cannot be placed on deposit at any public building. This means that they are not available to view other than by means of the links above.

**What if I want to send a letter about the proposals?**

If you would like to send us a letter about the proposals, or upload a document via the council's website, please check that you:

1. Include reasons for any comments you make, for or against, the proposals
2. Send all comments in writing to the Monitoring Officer and Head of Legal, Governance and Democratic Services at the address below.
3. Quote reference L3/DFA/STOP/PT.6557 on your letter.
4. Send all letters by **29 June 2020**.
5. Mark your letter for the attention of Debbie Finch.

Please note that all the letters received may be considered in public by the Council. The content of letters, together with the name and address of the person making it, could become available for public inspection.

PO Box 1953,  
Bristol BS37 0DB  
Dated: 3 June 2020

John McCormack  
Monitoring Officer and Head of Legal,  
Governance and Democratic Services