

# **CHARFIELD PARISH COUNCIL**

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## **AGENDA**

PARISH COUNCILLORS ARE HEREBY SUMMONED TO ATTEND  
AN ONLINE MEETING OF CHARFIELD PARISH COUNCIL  
TO TAKE PLACE ON TUESDAY 9<sup>th</sup> JUNE 2020 AT 7:30pm  
FOR THE PURPOSE OF TRANSACTING THE FOLLOWING BUSINESS

Signed Clerk to the Council:



Dated: 3<sup>rd</sup> June 2020

Please follow this link to join the meeting – <https://bit.ly/2Mkba18> - If you are using a mobile device please install “Microsoft Teams” from your app store, then navigate to this URL. If you are using a personal computer you can join using most modern web browsers by navigating to this link or join using the Teams Desktop client, and you will be prompted for the opportunity to do so.

Additional joining information - +44 117 313 3523 United Kingdom, Bristol | Conference ID: 932 891 963#

On-line Meeting Etiquette for Members of the Public – All members of the press and public wishing to join the meeting should join and remain on ‘mute’. It would be helpful if members of the public could advise the Clerk in advance of the meeting (email or text) that they wish to address Parish Councillors during the Public Participation section of the meeting (Agenda item 3). During Public Participation members of the public should raise their hands/identify themselves, at which point they will be invited by the Chairman to speak.

Chairman for this Meeting – Cllr. M. Rosher

Clerk for this Meeting – Mrs. P. Evans

On-Line Administrator for this meeting – Cllr. A. Threlfall

1. **To note Apologies for Absence & Acceptance of Reasons**
2. **To Receive Declarations of Interest in Items on the Agenda**
3. **Public Participation**
4. **To Approve the Minutes** of the Full Parish Council Meeting held on 12<sup>th</sup> May 2020.
5. **Clerk’s Report** – to note report on matters arising from previous minutes/not covered elsewhere on agenda
6. **Cllr. John O’Neill, South Gloucestershire Council Representative** – to receive update report
7. **Planning Applications** – to note and comment upon the following applications. All Parish Councillors to ensure they are familiar with the applications prior to the meeting.
  - P20/08751/RVC | Variation of conditions 13 (opening hours) and 14 (delivery hours) attached to planning permission PT17/4923/O. Demolition of existing industrial unit and erection of 1 no. building to form retail unit (Class A1) (Outline) with access, layout and scale to be determined; all other matters reserved | M.J. Fews Ltd, Charfield, Wotton Road, Charfield.
  - P20/08282/F | Change of use of land from agricultural to equestrian use and erection of stables | Thimble Cottage, Swinhay Lane, Charfield, GL12 8EX.
8. **Planning Decisions & Other Matters** – to note the following decisions/enforcement matters and Appeals.
  - No planning decisions received.
  - Enforcement – COM/20/0320/OD – creation of motor cross track and jumps in adjacent field.
  - Enforcement – COM/20/0343/COU – motorcycle/scrambling activities in adjacent field.
  - P19/19195/F – Applicant has appealed to the Planning Inspectorate against decision to refuse (APP/P0119/W/20/3250010 refers).

9. **Charfield Burial Ground**

- To receive update report.
- To **RESOLVE** to approve the interment of ashes within Charfield Burial Ground for a non-resident - CHAPMAN.
- To **RESOLVE** to approve the interment of ashes within Charfield Burial Ground for a resident - MOSS.

10. **Road Traffic Regulation Act 1984 – Consultation**

- To **RESOLVE** to respond to Road Traffic Regulation Act 1984 Consultation – Zebra Crossing, Wotton Road, Charfield at junction with Poskett Way.

11. **Charfield Memorial Hall & Playing Fields CIO**

- To **RESOLVE** official request from Charfield Memorial Hall & Playing Fields CIO to sign the AP1 and TR1 Land Registry forms (as presented by the CIO) to facilitate transfer of Title Deeds from Charfield Parish Council to the CIO.

12. **Parish Water Fountain**

- To **RESOLVE** to discontinue investigations into feasibility of a Parish Water Fountain.

13. **Clerk’s Annual Appraisal**

- To **RESOLVE** that due to the confidential and personal nature of the business to be transacted that all members of the press and public be excluded from the following item.
- To review and **RESOLVE** to approve the Clerk’s Annual Appraisal undertaken by Cllrs. Rosher and Cheskin.

14. **Financial Matters**

- To note and approve the current bank statements
- To note the up to date receipts and payments account as at 9<sup>th</sup> June 2020

15. **Accounts for Payment for June 2020** – to **RESOLVE** payment of the following  
(All invoices excluding VAT)

Mrs. P. Evans	Clerk’s Salary – May 2020	£863.16
HMRC	Tax and NI – May 2020	£142.28
South Gloucestershire Council	Localism Service Charges	£511.23
Clerk’s Expenses	Software, mileage and postage	£427.98

16. **Parish Councillors Open Forum**

Next on-line Ordinary Meeting of Charfield Parish Council will take place on Tuesday 14<sup>th</sup> July 2020 at 7.30pm

*Members are reminded that the Council has no political affiliation and has a duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, age, religion, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human rights.*