

# CHARFIELD PARISH COUNCIL

Minutes of the On-Line Ordinary Meeting of Charfield Parish Council held on  
Tuesday 12<sup>th</sup> May 2020  
commencing at 7.30pm

## PRESENT

**Parish Councillors:** Mr. M. Rosher, Mrs. J. Ashe, Mr. M. Cheskin, Mrs. W. Glasgow, Mrs. J. Law, Mrs. N. News, Mr. V. Sydenham and Mr. A. Threlfall

**Clerk:** Mrs. Paula Evans

**South Gloucestershire Councillor:** Cllr. John O'Neill

**Public:** No members of the public were present

## 11769/20 To note Apologies for Absence & Acceptance of Reasons

Apologies were noted from Cllr. Parker.

## 11770/20 Declarations of Interest in items on the Agenda

There were no declarations of interest.

## 11771/20 Public Participation

There was no public participation.

## 11772/20 To Approve Minutes of Previous Meeting

Following a minor typographical amendment, Cllr. Cheskin proposed, Cllr. Threlfall seconded and it was **RESOLVED** to approve the Minutes of the Ordinary remote meeting of Charfield Parish Council, held on Tuesday 21<sup>st</sup> April 2020 as a true and accurate record of the meeting. **All Agreed.** The Chairman would sign the Minutes at the next duly convened physical meeting.

## 11773/20 To receive the Clerk's Report

The Clerk had circulated a copy of her report, a copy of which is appended to these Minutes.

Regarding item 5 of the Clerk's Report – the Clerk would advise the resident to contact SGC Environmental Health.

Action

Clerk

Regarding item 8 of the Clerk's Report – Cllr. Threlfall proposed, Cllr. Cheskin seconded and it was **RESOLVED** to permit the erection of a memorial tablet (Dayment) as per the application submitted. **All Agreed.**

Clerk

## 11774/20 Report from Cllr. J. O'Neill, South Gloucestershire Council Representative

Following the latest Government announcement (Sunday 10<sup>th</sup> May 2020) on the slight easing of quarantine restriction allowing additional exercise, Cllr. O'Neill had been liaising with the Hall Committee to put up some additional signage in the playing fields that members of the same family could now exercise together. Also, the tennis courts could now be opened.

Cllr. O'Neill reported that SGC continued to function as normal, and with staff working from home where necessary. Streetcare staff were still working normally and residents should continue to report problems directly – potholes were still be filled and resurfacing projects were still taking place. Some staff were expressing their wishes to return to office work because of mental health matters. During the current quarantine restrictions, SGC is acutely aware of mental health and domestic abuse issues. SGC was investigating providing better walking/cycling routes throughout the county. Emails had been received from business who were struggling because of quarantine restrictions and help was being made available where possible. Cllr. O'Neill had posted updates each week on the Charfield Village Facebook Forum in order to keep residents advised. Sadly, the predicted 40% death rate in care homes had proved quite accurate.

### **11775/20 Planning Applications**

P19/17548/O | Erection of 1 no. agricultural workers dwelling (outline) with access, layout and scale to be determined, all other matters reserved | Meadow View Farm, Devil's Lane, Charfield | Amended site plan received | NO COMMENTS.

Clerk

### **11776/20 Planning Decisions**

P19/19186/F | Installation of gate into existing garden wall and replacement of oil tank and boiler with air source heat pump and hot water cylinder | 1 Manor Farm Cottages, Churchend Lane, Charfield | **APPROVE WITH CONDITIONS.**

### **11777/20 USE OF PLASTIC TURF NETTING**

Cllr. Rosher had prepared a draft letter to South Gloucestershire Council (circulated by the Clerk) in connection with the use of plastic turf netting. This type of turf netting is widely used for re-turfing existing gardens and in new developments. However, despite the manufacturers statement that the plastic netting 'degrades' after 2-3 years, this does not appear to be the case – highlighted by a recent Facebook post and photographs showing a Starling with the netting caught around its head. Further comments about this netting were found on the Gardeners World advice forum. Cllr. Rosher felt that use of this netting within Charfield Parish was not conducive to the Parish Council's Declaration of Climate and Ecological Emergency and would also like its use prohibited via the Charfield Neighbourhood Plan. Following discussion Cllr. Rosher proposed, Cllr. Ashe seconded and it was **RESOLVED** that Cllr. Law and the Clerk would liaise to re-word the letter to be sent to SGC Conservation Officer. **All Agreed.**

JL/  
Clerk

### **11778/20 FUTURE USE OF COMMUNITY INFRASTRUCTURE LEVY**

Parish Councillors had an informal discussion on their long-term aspirations, and the type of project/activity where Community Infrastructure Levy monies could be spent. There would be additional CIL money generated by the Barratt development and future development. Ideas put forward included a new community hub to augment but not compete with existing village facilities incorporating a small performance arts venue with retractable tiered seating and gallery, Parish Council offices and meeting facilities; suitable facilities for the youth of the village; enhancement of existing play facilities. Any plan to construct a community hub would require the acquisition of land. The existing CIL reserve of £65,699 would need to be supplemented with a long-term loan and external grants. Concern was expressed about how long it would take to raise the funds for such a project and whether other smaller projects would be displaced as a result. It was noted by Parish Councillors that the CEG application would probably come back as a much scaled-back development at which point it may be an idea to speak with the developers about the Parish Council's aspirations. The Clerk advised Cllrs. about a Public Works Loan Board loan which could be used for such capital projects. At the end of the discussion it was agreed that community engagement was important and as such the Parish Council would progress these ideas by setting up Task & Finish Groups (including non-Cllrs) to explore all possibilities and engage with the community.

All

### **11779/20 Financial Matters**

The Clerk reported the following available balances as at 12<sup>th</sup> May 2020 with the bank statements being witnessed via video screen by the Chairman and Clerk – these would be signed at the next duly convened physical meeting -

Current Account	£ 500.00	(Statement No. 429 dated 1 <sup>st</sup> May 2020)
Business Reserve (1)	£ 14,408.32	(Statement No. 219 dated 5 <sup>th</sup> May 2020)
Business Reserve (2)	£187,902.75	(Statement No. 324 dated 1 <sup>st</sup> May 2020)

The receipts and payments account as at 12<sup>th</sup> May 2020 was noted.

Parish Councillors noted receipt of the first tranche of 2020-21 Precept of £31,000 received into the Business Reserve (2) account on 30<sup>th</sup> April 2020.

Parish Councillors noted receipt of the 2019-20 CIL of £41,408.64 received into the Business

Reserve (2) account on 30<sup>th</sup> April 2020.

The Clerk reported that WAMA had provided 38 food boxes to Charfield residents to date. These boxes had fed 118 adults, 99 children and 11 babies. The aim was for each box to feed a household for 4/5 days and cost £18 (small 1-2 people); £27 (medium 3-4 people) and £39 (large 5-6 people). If the cost of the boxes was averaged out and multiplied by 38, this would equal £1,064 spent by WAMA. WAMA also provide assistance to Charfield residents with prescription collection and delivery. Therefore, the Clerk recommended a donation of £1,000 be made to WAMA. Cllr. Roshier proposed, Cllr. Law seconded and it was **RESOLVED** to make a £1,000 donation. **All Agreed.** The Clerk was asked to contact WAMA again in June to ascertain further levels of their support for Charfield residents in order for the Parish Council to consider an additional donation.

Clerk

In view of the above resolution Cllr. Roshier proposed, Cllr. Sydenham seconded and it was **RESOLVED** to vire £700 across from unearmarked reserves to the S.137 Grant budget category.

Clerk

Cllr. Roshier proposed, Cllr. Law seconded and it was **RESOLVED** that Charfield Parish Council would be the 'partner organisation' for Cllr. O'Neill's Member Awarded Fund grant of £1,000 to Wotton Area Mutual Aid. **All Agreed.**

### **11780/20 Accounts for Payment**

The Clerk reported the following accounts to be paid having previously verified them as accurate.

Payee	Chq No.	Description	Net	VAT	Gross
			£	£	£
Mrs. P. Evans	SO	Clerk's Salary - March	£863.16	£0.00	£863.16
HMRC	2960	Tax & NI	£142.28	£0.00	£142.28
Memorial Hall	2961	LGA 1972 (Mis Prov Act) 1976 S19	£4,000.00	£0.00	£4,000.00
Dementia Connections	2962	LGA 1972 (Mis Prov Act) 1976 S19	£650.00	£0.00	£650.00
Charfield Junior FC	2963	LGA 1972 (Mis Prov Act) 1976 S19	£500.00	£0.00	£500.00
Friend of Charfield Primary School	2964	LGA 1972 (Mis Prov Act) 1976 S19	£700.00	£0.00	£700.00
Charfield Out of School Club	2965	LGA 1972 (Mis Prov Act) 1976 S19	£500.00	£0.00	£500.00
Charfield Pre School	2966	LGA 1972 (Mis Prov Act) 1976 S19	£1,500.00	£0.00	£1,500.00
Charfield Luncheon Club	2967	LGA 1972 (Mis Prov Act) 1976 S19	£1,000.00	£0.00	£1,000.00
Friend of St. James Church	2968	LGA 1972 (Mis Prov Act) 1976 S19	£1,500.00	£0.00	£1,500.00
MS Therapy Centre	2969	LGA 1972 (Mis Prov Act) 1976 S19	£500.00	£0.00	£500.00
Charfield AFC	2970	LGA 1972 (Mis Prov Act) 1976 S19	£300.00	£0.00	£300.00
CUGUC	2971	LGA 1972 (Mis Prov Act) 1976 S19	£500.00	£0.00	£500.00
NetSupport UK	2972	Business Licences	£130.80	£26.16	£156.96
WAMA	2973	LGA 1972 (Mis Prov Act) 1976 S19	£1,000.00	£0.00	£1,000.00
			<b>£13,786.24</b>	<b>£26.16</b>	<b>£13,812.40</b>

Cllr. Cheskin proposed, Cllr. Ashe seconded and it was **RESOLVED** that the above accounts be paid. **All Agreed.** The Clerk would arrange for cheques to be signed whilst observing the current quarantine restrictions and physical distancing.

### **11781/20 Councillors Open Forum**

Cllr. Cheskin reported he was storing several boxes of old paperwork (going back over twenty years). Following discussion it was ascertained this paperwork could be shredded at the Parish Council's expense.

Cllr. Threlfall reported that at the recent Memorial Hall AGM the Hall Committee had resolved to request the land title be transferred from the Parish Council to the new Charitable Incorporated Organisation. A formal request from the Hall Committee would be forthcoming.

Cllr. Sydenham report there were several gates and stiles along PROW's in the Parish that needed maintenance/replacement. Cllr. Sydenham had marked these on the PROW map and would advise the Clerk. The Clerk would report the problems to SGC.

VS/  
Clerk

Cllr. Threlfall would investigate the most advantageous place to install new defibrillator units around the Parish, bearing in mind the South West Ambulance Service requirement that anyone needing to use a unit must be within a 200m radius of the unit.

AT

Cllr. Ashe reported a problem with overhanging foliage along one of the footpaths in the Hawthorn Close/Woodlands Road area which was making it difficult to pass. It is the responsibility of the landowner to ensure that overhanging vegetation/flowers do not obstruct footpaths/walkways. Cllr. Ashe would advise the resident who reported it to her.

JA

*This concluded the business of the meeting which closed at approximately 8.40pm.*

*Next Meeting of Charfield Parish Council would to be the Parish Council Meeting to be held on Tuesday 9<sup>th</sup> June 2020 at 7:30pm On-Line.*

Chairman

Date

**Clerk's Report**  
**Presented to the on-line Parish Council Meeting on 12<sup>th</sup> May 2020**

1. The Coronavirus COVID-19 quarantine restrictions remain in force and legislation and guidelines continue to be monitored by the Clerk.
2. The Parish Council democratically decided against holding an Annual Parish Council Meeting during the current quarantine restrictions. This will be reviewed once restrictions are lifted and it felt appropriate by Charfield Parish Councillors.
3. Community Defibrillator Training – this was rescheduled for 4<sup>th</sup> July, however after contact with SWAS this has been pushed back to Saturday 21<sup>st</sup> November 2020.
4. Following the televised announcement by the Prime Minister on 10<sup>th</sup> May 2020 that quarantine restrictions remain in place along with 2m social distancing, the Hall Committee has advised that the Memorial Hall will remain closed.
5. A noise complaint had been received from a neighbour of Costcutter. The neighbour requested the Parish Council erect a sign in the car park asking users of Costcutter to be considerate and keep noise to a minimum.
6. The Parish Council was advised by a resident of a possible 'land grab' in the field behind properties at the top of Woodlands Road. It was believed the owner of the field lived in Taunton but was being rented out locally.
7. Burial Ground – The Clerk had been advised that the reserved burial plot (Slater) will now be required. The family are liaising with Grimes & Goscombe Funeral Directors who will be complying with current Government restrictions regarding burials. The date for the burial is not yet know. The Clerk had advised the Grimes & Goscombe of the Parish Council's procedure during the current quarantine restrictions.
8. Burial Ground – An application for the erection of a memorial (Dayment) has been received. This would be for an 18" x 18" flat York Stone Tablet on foundation with the inscription cut and painted black – BRIAN PAUL DAYMENT 1971 - 2019. All materials comply with Charfield Burial Ground rules and regulations. **Your approval is required.**