

CHARFIELD PARISH COUNCIL

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AGENDA

PARISH COUNCILLORS ARE HEREBY SUMMONED TO ATTEND
AN ONLINE MEETING OF CHARFIELD PARISH COUNCIL
TO TAKE PLACE ON TUESDAY 14th JULY 2020 AT 7:30pm
FOR THE PURPOSE OF TRANSACTING THE FOLLOWING BUSINESS

Signed Clerk to the Council:



Dated: 8th July 2020

Please follow this link to join the meeting – <https://bit.ly/2Z9Z3Lu> - If you are using a mobile device please install “Microsoft Teams” from your app store, then navigate to this URL. If you are using a personal computer you can join using most modern web browsers by navigating to this link or join using the Teams Desktop client, and you will be prompted for the opportunity to do so.

Additional joining information - +44 117 313 3523 United Kingdom, Bristol | Conference ID: 799 596 120#

On-line Meeting Etiquette for Members of the Public – All members of the press and public wishing to join the meeting should join and remain on ‘mute’. It would be helpful if members of the public could advise the Clerk in advance of the meeting (email or text) that they wish to address Parish Councillors during the Public Participation section of the meeting (Agenda item 3). During Public Participation members of the public should raise their hands/identify themselves, at which point they will be invited by the Chairman to speak.

Chairman for this Meeting – Cllr. M. Rosher

Clerk for this Meeting – Mrs. P. Evans

On-Line Administrator for this meeting – Cllr. A. Threlfall

1. **To note Apologies for Absence & Acceptance of Reasons**
2. **To Receive Declarations of Interest in Items on the Agenda**
3. **Public Participation**
4. **To Approve the Minutes** of the Full Parish Council Meeting held on 9th June 2020.
5. **Clerk’s Report** – to note report on matters arising from previous minutes/not covered elsewhere on agenda
6. **Cllr. John O’Neill, South Gloucestershire Council Representative** – to receive update report
7. **Planning Applications** – to note and comment upon the following applications. All Parish Councillors to ensure they are familiar with the applications prior to the meeting.
 - P20/10509/F | Installation of outdoor gym and tarmac path to provide access to outdoor facilities | Charfield Memorial Hall, Wotton Road, Charfield, GL12 8SR
8. **Planning Decisions & Other Matters** – to note the following decisions/enforcement matters and Appeals.
 - No planning decisions received.
 - To note Planning Appeal – P19/1813/F – The Plough Inn, 68 Wotton Road – Appeal Allowed
 - To note Stroud District Council planning application S.18/2368/FUL and **RESOLVE** any action
9. **Charfield Neighbourhood Plan**
 - To receive an update on progress of the Plan
10. **Charfield Burial Ground**
 - To receive update report.
 - To **RESOLVE** to approve the application for Reservation of a Full Burial Plot for a Charfield Resident
 - To review previous decision of the Burial Authority regarding refusal of an application for the interment of ashes of a non-Charfield Resident

11. **Memorial Hall**

- To receive update on Title Transfer.
- To **RESOLVE** to formally sign the Transfer of Title Documents

12. **Youth Group Activities**

- To receive update report on Youth Group
- To receive update report on Youth Parish Council

13. **Young Person Civic Award Scheme**

- To discuss and **RESOLVE** to adopt a Young Person Civic Award Scheme

14. **Reports of Meetings**

- To receive reports of meetings attended by Parish Councillors

15. **Financial Matters**

- To note and approve the current bank statements
- To note the up to date receipts and payments account as at 9th June 2020
- To consider and **RESOLVE** adding the Clerk to the Bank Account Signatories in order for the Clerk to be able to liaise and speak with the bank on all banking matters
- To note the Independent Internal Auditor's Report of 26th June 2020
- To **RESOLVE** to approve the 2019-2020 Annual Governance Statement
- To **RESOLVE** to approve the 2019-2020 Accounting Statements
- To **RESOLVE** to agree the dates for the Exercise of Public Right to Inspect Documents

16. **Accounts for Payment for July 2020** – to **RESOLVE** payment of the following
(All invoices excluding VAT)

Mrs. P. Evans	Clerk's Salary – June 2020	£863.16
HMRC	Tax and NI – June 2020	£142.28
Trust In You CIC (WAMA)	MAF Grant	£1,000.00
Mrs. C. Roylance	Independent Internal Audit	£120.00
The Shred Centre	Secure Disposal of Documents	£82.20

17. **Parish Councillors Open Forum**

Next on-line Ordinary Meeting of Charfield Parish Council will take place on Tuesday 8th September 2020 at 7.30pm

Members are reminded that the Council has no political affiliation and has a duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, age, religion, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human rights.